

*Committee of the Whole*

*Millersburg Borough*

*8.25.2021 at 7 p.m.*

**Present:** Cl'm Alan Bowman, Cl'm Brian Hoch, Cl'm Adam Hoke, Cl'm Colby Snyder

**Also Present:** Borough Manager Kayla Buker

**Guests:**

- Gannett Fleming
  - Andrew Crew (departed the meeting at 7:45 p.m.)
  - Kevin Fox (departed the meeting at 7:45 p.m.)
  - Corey Myers (Via Webex at 7:04 p.m. departed the meeting at 7:29 p.m.)
- Fire Company
  - Douglas Snyder, 324 Berrysburg Road (arrived at 8:50 p.m., left at 9:05 p.m.)
  - Jamie Etzweiler, 124 Park Street (arrived at 8:50 p.m., left at 9:05 p.m.)

**Public Comment—**

*Mr. Andrew Crew, Mr. Kevin Fox, and Mr. Corey Myers, all from Gannett Fleming, joined Borough Council to discuss various engineering projects for the Borough.*

*Council went into an executive for legal matters at 7:47 p.m., following the arrival of Borough Solicitor Terry Kerwin and Borough Secretary Treasurer Ann Bowman Jackson at 7:45 p.m.*

*Council came out of legal executive session at 8:09 p.m.*

*Council went into an executive session for personnel matters at 8:09 p.m.*

*Council came out of personnel executive session at 8:24 p.m.*

**Employee Relations—**

Council directed that the COVID-19 positive employee is to use their own leave for the workweek that they were out of office. Council will revisit the COVID-19 leave policy at the September Council meeting to determine what actions should be taken for future cases.

**Finance and Risk Management—**

Manager Buker brought up that, due to the new Act 65 amendments, it would be prudent for Council to determine a *de minimis* dollar value and asked the Councilmen present to consider it for a future meeting.

**Parks and Recreation –**

Mr. Corey Myers joined Council along with Mr. Kevin Fox and Mr. Andrew Crew to discuss the Tanners Run flooding issue. Mr. Myers relayed his conversation with Mr. Jason Shirey of DEP, who had indicated that the Borough was not eligible for an emergency permit to dig out Tanners Run sediment based on Mr. Shirey's understanding of the situation. Mr. Myers recommended the Borough consider either a GP-11 or a Joint Water Obstruction and Encroachment Permit. Discussion of the options followed.

Manager Buker is to follow up with Gannett Fleming, DEP, and Mr. Bill Specht about Tanners Run and continue monitoring Tanners Run.

Following the departure of the Gannett Fleming Delegation, Manager Buker provided updates to Council. Plans for the September 16<sup>th</sup> MYO Grand Opening are proceeding well. Due to vandalism at Seal Park, the bathrooms are closed there indefinitely. The insurance claim by the Pool was discussed, with the direction from Council that the Pool should be the one to pay the \$500 deductible.

#### **Streets—**

Mr. Andrew Crew and Mr. Kevin Fox discussed the cost estimate for stormwater projects and answered questions from Council. It was recommended that, to maximize the amount of work done, Church and Race Streets be down and Boyd Street added if the budget allowed.

Manager Buker is continuing to research the request from 255 West to add a driveway.

#### **Property—**

Manager Buker shared that Keys Flat Roofing has completed their repair work on the leaking roof section above the Millersburg Police Department.

#### **Public Safety—**

Council was joined by Fire Chief Doug Snyder and Millersburg Fire Company President Jamie Etzweiler to discuss a concern raised by Mr. Kevin Rhoads about Fire Company safety. Chief Snyder and Mr. Etzweiler assured Council that there were thorough apparatus logs and that said logs would refute Mr. Rhoads' claim that a Fire Company Member who was not fully recovered from a health incident was operating an apparatus.

**Economic Development-** There was nothing to report for this committee.

#### **Unfinished Business—**

Council was updated on Manager Buker's research into allowed uses of ARPA Funds.

Council discussed security cameras at various Borough locations. Manager Buker is to reach to the Millersburg School District IT director to see if it would be possible to use the school's internet for Seal Park Cameras.

Manager Buker provided an update on her research into vacating a portion of Height Street. She is continuing to research utilities in the area and the Right of Way needs.

The following was tabled for a future meeting: Review of the Facility Use Agreements for the VFW's Halloween Parade and Window Painting Contest; Modifications to the Zoning and Property Maintenance Ordinances; Round Table with Dauphin County Commissioners and State Department of Community and Economic Development.

**New Business**— there was no new business.

**Other Business**—

Ordinance Review was tabled for a future meeting.

**The meeting adjourned at 9:17 p.m.**

*Items for the September 8th Council Meeting:*

*-COVID-19 Leave*

*-255 West Street Driveway Request*