

**Millersburg Borough Council
Council Chambers
March 23, 2022 Meeting Minutes**

Attendance – Cl’ms Boyer, Dietz, Hoch, Hoffman, and Hoke. Mayor Alan Bowman and Borough Manager Kayla Buker Jackson were also present.

Guests –

Mr. Adam Wilbert, Millersburg Little League (left the meeting at 7:13 p.m.)
Mr. Terry Kerwin, Borough Solicitor (arrived at 7:13 p.m., left at 7:42 p.m.)
Mr. John Hoffman, Borough Public Works Crew Leader (arrived at 7:46 p.m., left at 7:57 p.m.)

Call to Order – President Dietz called the meeting to order at 7:03PM. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

Unfinished Business

Little League Pitching Area – Mr. Wilbert spoke to Council about the batting cage/pitcher’s warm up area the Little League would like to put in Seal Park. Council explained their concerns about water management given that Tanners’ Run has a history of flooding heavily. Mr. Wilbert clarified what might be a permissible permeable base. In order to not unduly hold up the project, Council directed Mr. Wilbert to share Little League’s updated plans with Manager Buker. Upon review of said plans, Manager Buker is authorized by Council to give approval for work to proceed on the project.

510/512 Moore Street – As a point of correction and clarification for earlier documents, the residence at 512 Moore Street has been condemned by the Borough Code Officer. The residence at 510 Moore Street has not been condemned. The garage on the parcel for 510 Moore Street has been condemned. While these properties are on separate parcels, both residences are on one deed.

Executive Session – Council went into executive session at 7:14 p.m. for personnel and legal matters. Council exited executive session at 7:45 p.m.

Cl’m Hoke moved to recredit the injured employee the two hours of personal sick leave already used to address a worker’s comp injury, to credit the employee 38 hours of sick leave specific to this injury which is conditional upon the submission of a treatment plan/timeline and use of said leave will require a note from the medical provider. Cl’m Hoffman seconded the motion. Cl’ms Boyer, Dietz, Hoch, Hoffman, and Hoke all voted yes.

Manager Buker was directed to develop a policy to address situations like this, with a 40-hour bank as the basis, and to work with Secretary Jackson as she is available.

New Business

Gannett Fleming Invoice #5635 – Cl’m Hoffman moved to pay Invoice #5635, in the amount of \$3,586.75, using ARPA funds received by the Borough and to seek reimbursement from the DCED Keystone Grant for Invoice #5635. Cl’m Hoch seconded the motion. Cl’ms Boyer, Dietz, Hoch, Hoffman, and Hoke all voted yes.

Cherry Blossom Facility Use Agreement – Cl’m Hoke moved to approve the Cherry Blossom Facility Use Agreement with no fees. Cl’m Hoch seconded the motion. Motion passed unanimously.

Fireworks Facility Use Agreement – Cl'm Hoffman moved to approve the Fireworks Facility Use Agreement with no fee. Cl'm Hoch seconded the motion. Motion passed unanimously.

Ned Smith Festival Facility Use Agreement – Cl'm Hoch moved to approve the Ned Smith Festival Facility Use Agreement with the following: \$185 fee for the use of all three MYO Pavilions, the Ned Smith Center reimbursing the cost of paper goods used in the bathrooms, the Ned Smith Center paying 125% of the Public Works Employee's OT wage, and with vendor fees applying.

Alexis Campisi - Letter of Interest: Council Seat – Borough Council reviewed Ms. Campisi's letter and resume. Cl'm Hoke moved to appoint Ms. Campisi to the open seat, conditional upon Manager Buker confirming that Ms. Campisi met the eligibility requirements. Cl'm Boyer seconded the motion. Motion passed unanimously.

Next Meeting – April 13, 2022 at 7 p.m. at 101 West Street.

Meeting adjourned at 8:26 p.m.

Respectfully submitted,

Kayla Buker
Borough Manager