

**Millersburg Borough Committee of the Whole
Council Chambers
February 22, 2023 Meeting Minutes**

Call to Order – President Dietz called the meeting to order at 6:05pm. Cl'ms Hoffman, and Hoke present. Cl'm Campisi was in attendance virtually. Mayor Bowman and Borough Manager Whitall were also present.

Guests – None.

Employee Relations

- Councilwoman Campisi updated the Committee on the status of the Officer Hiring.
 - Mr. Gamez is scheduled to start 2/27.
 - There have been 3 in-person interviews for a second officer and there will be 1 phone interview tomorrow.
 - Will be pausing the Indeed listing for the second officer to work through current applications and interviews.
 - The Borough was charged \$108 for the qualified candidates that were accepted through Indeed.
- Councilwoman Campisi proposed an Employee incentive program.
 - Would like to have an Employee of the Quarter with a gift card or other incentive
 - Borough Manager Whitall was asked to poll employees about their preference in recognition.
- Councilwoman Campisi provided an update on the Community Garden:
 - We are working with Terry on legal specifics and have sent him all documents created thus far.
 - We will verify with Terry that donations are tax deductible.

Finance/Risk Management

- Nothing to report.

Parks

- Borough Manager Whitall provided an updated quote to host a movie in the park.
 - Cl'm Dietz requested the quote be added to the March agenda due to the lack of a quorum.
- Cl'm Dietz stated that the Borough was approached by the Ferryboat Assn. regarding obtaining another storage site. He is unsure of specifics but believes the Reamer Co. was a possible location.

Property

- Cl'm Hoke stated that the Borough would be looking to rent out all or part of the Office Suite being vacated by the Water Authority later this year. He will have a suggestion at the March Council Meeting.

Public Safety

- Nothing to report.

Streets

- Cl'm Hoffman updated the Committee on the streets walk:
 - There are 6 Grade-1 areas identified
 - Cl'm Hoffman will work with Public Works Crew Chief to prepare a bid packet for 4 street repairs and 2 alternates.

- Cl'm Hoffman provided a quote from JKS for auto detailing of the Police vehicles. President Dietz requested this item be added to the March meeting agenda.

Economic Development

- President Dietz advised that hair/nail salons and attorney/tax offices should not be included in the new Tourism Brochure.

Mayor

- Mayor Bowman provided an update on the Police Department re-launch upgrades:
 - They are working on a configuration document for In-Synch.
 - Evidence Packs were ordered.
 - Server was installed.
 - Firearms accessories and a second firearm were purchased.

Meeting Adjourned at 8:00pm.

Respectfully submitted,

James Whitall
Borough Manager