

**Millersburg Borough Council
Council Chambers
March 22, 2023 Meeting Minutes**

Call to Order – President Dietz called the meeting to order at 6:00PM with Cl’ms Boyer, Campisi, Hoffman, and Hoke and present. Mayor Bowman, Public Works Crew Leader John Hoffman and Borough Manager James Whitall were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

Guests – Scott Isenberg, representing The Historical Society of Millersburg and Upper Paxton Township. Debbie Meck, Representing Meck’s Cat House along with supporters from the community: Connie Deibler, Heather Snyder, Jacqueline Kraber, Steve Wallace, and Derek Heath.

Public Comment

- **Historical Society Presentation** – Scott Isenberg gave a presentation on Historical Society projects at MYO Park involving the canal. He presented a quote to remove trees that were found growing through the kiln. One tree contained honeybees and he expressed an interest in finding a way to remove them safely before dropping the tree. He presented several ideas to enhance the park and trails.

A motion was made by Cl’m Campisi to remove the trees using Snyder Tree Service in coordination with the Borough Crew. Second by Cl’m Boyer. Motion passed unanimously.

A motion was made by Cl’m Boyer to have the Borough manager and Publics works crew work with a GPR/Detection crew around MYO park in the area of the canal. Second by Cl’m Campisi. Passed unanimously.

Borough Manager Whitall was asked to get in touch with a local beekeeper for help relocating the bees and to get a Certificate of Insurance on file for the Snyder’s Tree Service.

- **TNR for Cats** – Debbie Meck gave an overview of her TNR efforts in the valley. She stated that she traps feral cats, has them spayed/neutered, vaccinated for rabies and distemper, and treated for fleas/mites for \$65/animal. She only has a few traps and transports the animals to the York area herself. She stated that any TNR effort would have to be continuous, as new animals would likely be introduced to the area and that results would likely be seen in about 3 years, which is the normal lifespan of a feral cat. Cl’m Dietz stated that the Borough would continue to look into the program and advised Borough Manager Whitall to reach out to Susquehanna Township about their TNR program. Cl’m Hoffman encouraged Ms. Meck to pursue non-profit or llc status to aid in her efforts.

Crew Leader Report

- Presentation on the need for a landscaping trailer
 - Mr. Hoffman was advised to go see the trailer in person to ensure it was a quality product and would meet their needs.
 - Mr. Whitall was advised to add an action item to the agenda for the April meeting.
- Streets Project – Core Samples
 - New Enterprise estimate received.
 - Mid-State Paving is also sending an estimate.
 - Gannett Fleming suggested a minimum of 2 core samples per site.
- No Parking signs have been posted for sweeping.

Unfinished Business

- Part-Time Public Works Position – Cl'm Campisi discussed the status of the position and shared the job-listing for approval. A brief discussion ensued about the scope of work and schedule.

Cl'm Hoffman made a motion to make a job posting on Indeed for the Part-time Municipal Services Assistant position, with an hourly rate of \$16-\$17/hour and a maximum budget of \$40 per applicant and \$500 for the listing. Second by Cl'm Campisi. Motion passed unanimously.

Mr. Hoffman left the meeting.

- Quick Ticket – Manager Whitall provided the quote for the Quick Ticket purchase. Mr. Whitall asked to whom the envelopes should be addressed. Council advised him to have the tickets mailed to and processed by the Police Department.

Motion was made by Cl'm Campisi to purchase 50 books of tickets with envelopes addressed to the Police Department at the cost of \$549.20 and including any art/freight costs, pending proof approval. Second by Cl'm Hoffman. Motion passed unanimously.

- Penn State MOU – Borough Manager Whitall previewed the comments by Solicitor Kerwin on the Penn State MOU for the Community Garden Grant.

A motion was made by Cl'm Campisi to approve the MOU. Second by Cl'm Hoffman. Motion passed unanimously.

- Police Department Public Forum – A motion was made by Cl'm Campisi to move the PD Public Forum to Wednesday, May 10th at 5:30pm with the business meeting to follow no later than 7pm, and to advertise in the local paper. Second by Cl'm Hoke. Motion passed unanimously.

Cl'm Campisi left the meeting.

- Dockey Auction – Concerns were expressed about the date of the Dockey auction and partial Front Street Closure during Memorial Day weekend. Council decided through discussion that there was no need to ask them to change the date of the event.
- Next Meeting – April 12, 2023 at 6pm.

Motion to adjourn was made by Cl'm Hoffman. Second by Cl'm Hoke. Motion passed unanimously and the meeting adjourned at 8:30pm.

Respectfully submitted,
James Whitall
Borough Manager