

**Millersburg Borough Committee of the Whole  
Council Chambers  
May 24, 2023 Meeting Minutes**

**Call to Order** – President Dietz called the meeting to order at 7:05PM with Cl'ms Campisi (arrived at 7:15PM), Hoch, Hoke and Snyder present. Mayor Bowman, Borough Manager Whitall (arrived at 8:07PM) and Secretary Jackson were also present.

**Guests** – None.

**Finance/Risk Management**

**Gaming Grant Discussion** – Council considered three proposals. The Public Safety listing of items will be revised by Cl'm Snyder. It is possible for some of the items to be purchased in 2023 with excess funds, with the balance of the items being budgeted for in 2024. ADA ramps for the Route 147 project were discussed, as well as the Seal Park flooding issue. Manager Whitall is to research the Safe Routes to School program.

**Employee Relations**

**Website Discussion** – Cl'm Campisi reported that she would like to revamp the Borough's website to include the Millersburg Police Department. Council agreed to get quotes from developers for a restructuring of the website. Secretary Jackson will provide the record of hosting fees the Borough has paid to date.

**Parks**

**Movies in the Park – Dates/Movie Selection** – Council discussed the location in MYO Park for holding the event and date selection for the movies, as well as selection of the movies shown. Manager Whitall was given the authority to proceed with purchasing a speaker.

**Basketball Court Discussion – Interim Solution During Construction** – The basketball court at the High School has been demolished as part of the construction project. Council has been asked for a solution. Feedback to the School shall be to open Johnson Gym and/or line the parking lot.

**BMX Path at MYO Park** – Cl'm Campisi is in the early stages of planning the construction of a path. Our insurance agent is aware. Cameras and signage will be needed. It was suggested that she loop in Cl'm Boyer and the Historical Society. The Keystone lot was suggested as an alternate site.

**Dog Leash Signs for MYO** – Council discussed this matter in response to a complaint about an attack on a person and his dog by an unleashed dog. Council authorized Manager Whitall to purchase one sign for each Park. Any future incidents are to be referred to Cpt. Gamez who will handle enforcement options. A reminder about the PA State leash law is to be put on the website and Facebook page; the reminder is also to include dog waste clean-up ordinance requirements.

**MYO Park Grand Stand Roof** – Council authorized Manager Whitall to open an insurance claim, under the premise that the liner is gone due to wind, resulting in damages to the grandstand roof.

**Property** – Nothing for discussion.

## **Public Safety**

Public Safety Roundtable Recap (from 4/26 meeting) – Manager Whitall reported that this included Chief Snyder, EMC Sean Grimm, Mayor Bowman, Crew Leader John Hoffman and Cpt. Gamez and it was very productive. The next one will be held during June.

New Speed Lines for Police Department – Cpt. Gamez requested several locations for additional speed lines. Council approved two of the suggested locations. Manager Whitall must request permission from PennDOT for additional lines on Route 147. Manager Whitall is also to inquire about speed enforcement signs on Route 147, 209 and 25. The signs would be used as a deterrent only. Additional mirrors have been ordered; one for along Route 147 and one for 101 West Street.

## **Streets**

Dauphin County TISIP Grant Discussion – Manager Whitall reported on the TSIP funding which is federal funding to be used for safety improvements. The grant application is due mid-June. He will have a draft resolution ready for the June 14<sup>th</sup> Council meeting. The suggested project is paving the intersection of Center and Race Streets and paving Race Street between Plum and Pine Streets.

147 Resurfacing Timeline – The Borough will be applying for a Gaming Grant for year 2024 in the amount of \$105,000 for ADA ramps for inclusion in the Route 147 Resurfacing Project.

Streets Project Update – Manager Whitall reported that Gannet Fleming has the bid buckets ready. The bid notice will be an agenda item for the June 14<sup>th</sup> Council meeting. Bids will be due the end of July and Council will award in August.

## **Economic Development**

School Land Development Costs – Manager Whitall reported that newly acquired information indicates that the Borough may be able to invoice the applicant for a portion of engineering and legal fees associated with the project. Manager is to have the Borough's costs ready to be reviewed at the June 14<sup>th</sup> Council meeting. The School's solicitor will send the North Street vacation draft to Solicitor Kerwin for review.

**Mayor** – Nothing to report.

The meeting was properly adjourned at 8:53PM.

Respectfully submitted,

Ann Bowman Jackson  
Borough Secretary