

**Millersburg Borough Council  
Council Chambers  
June 28, 2023 Meeting Minutes**

**Call to Order** – President Dietz called the meeting to order at 6:00PM with Cl’ms Boyer, Campisi (via remote access), Hoffman and Hoke present. Mayor Bowman, Manager Whitall and Secretary Jackson were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

**Guests** – None.

**Unfinished Business**

**Police Officer Position** – President Dietz called an executive session at 6:05PM for Council to discuss a hiring matter regarding medical insurance. The meeting was called back into regular session at 6:19PM.

Motion by Cl’m Hoffman, seconded by Cl’m Hoke to make a permanent policy change to the Borough’s health plan documents to begin coverage for eligible employees upon date of hire. Motion carried with yes votes from Cl’ms Boyer, Campisi, Dietz, Hoffman and Hoke.

Motion by Cl’m Hoffman, seconded by Cl’m Hoke to extend an offer for Patrolman to candidate Kristian McNamara as per the terms in his hiring letter. Motion carried with yes votes from Cl’ms Boyer, Campisi, Dietz, Hoffman and Hoke.

**Part-Time Public Works Position** – President Dietz called an executive session at 6:24PM for Council to discuss the hiring of a part-time Public Works candidate. The meeting was called back into regular session at 6:50PM.

**Market Square Park Revitalization Project – Gazebo ADA Accessibility** – Council reviewed several options prepared by Chuck Strodosky with YSM. A chair lift/multi-lift was the preferred option. Council would like to review visuals including shrubs. Motion by Cl’m Boyer, seconded by Cl’m Hoke to request mock-ups from YSM and to return to DCNR with the proposal for a multi-lift. Motion carried.

**Police Department Remodel** – Cl’m Hoke presented figures for a light remodel in the Police Department to include the vestibule, interview room and Rebecca’s area. The work includes furniture, vestibule flooring, paint, lights, ceiling tiles and blinds. Motion by Cl’m Hoke, seconded by Cl’m Boyer to approve the work as presented with a cap of \$6,350 to be paid using the MYO Park Seating Wall line item in the Capital Improvement budget. Motion carried with yes votes from Cl’ms Boyer, Campisi, Dietz, Hoffman and Hoke.

**MYO Parks Restroom Doors** – Council reviewed two quotes to replace two doors on the MYO restroom building. Motion by Cl’m Boyer, seconded by Cl’m Hoke to approve the quote from Hershock’s for \$4,987 for two steel doors for the MYO Park restrooms to be paid using the MYO Park Seating Wall line item in the Capital Improvement budget. Motion carried with yes votes from Cl’ms Boyer, Campisi, Dietz, Hoffman and Hoke.

**Penn State Health Grant – Produce Refrigerator** – Manager Whitall reported that we will receive \$1,600 from Penn State Health for a refrigerator for the community garden produce. Council reviewed two quotes. Motion by Cl’m Hoffman, seconded by Cl’m Hoke to purchase a 15.5 cubic foot commercial refrigerator from Lowes for \$1,699.99. Motion carried with yes votes from Cl’ms Boyer, Campisi, Dietz, Hoffman and Hoke.

Community Garden Committee Restructuring – Cl'm Campisi explained that the committee was originally structured to oversee the building of the garden and that is now complete. The purpose of the restructured committee will be to oversee maintenance and management.

MYO Park Grandstand Roof Replacement – Council reviewed quotes for replacement of the roof on the MYO Park grandstand. Motion by Cl'm Hoffman, seconded by Cl'm Hoke to approve the quote from PA Roofers LLC for \$9,975 and to pay for the expense from the Park Equipment Rental line item. Motion carried with yes votes from Cl'ms Boyer, Campisi, Dietz, Hoffman and Hoke. This expense will be partially reimbursed by an insurance claim for \$8,590.80.

### **New Business**

Borough Resolution No. 23-09 – Co-Sponsorship of Ned Smith Center Gaming Grant – Motion by Cl'm Hoffman, seconded by Cl'm Hoke to approve Borough Resolution No. 23-09, stating the Borough's intention to serve a co-applicant of the Ned Smith Center's Gaming Grant application. Motion carried.

Request to Join Joint Intermunicipal UCC Board of Appeals - Berrysburg Borough – Council reviewed a communication stating Berrysburg Borough's desire to join the Joint Intermunicipal UCC Board of Appeals. Motion by Hoffman, seconded by Cl'm Hoke to approve the request as presented. Motion carried.

Appointment to UDCOG UCC Board of Appeals – J. Facinelli – Council reviewed a communication stating Jim Facinelli's offer to serve on the COG UCC Board of Appeals. Motion by Hoffman, seconded by Cl'm Hoke to approve the request as presented. Motion carried.

Smucker Gardens Invoice No. 4607 – Council reviewed the invoice for shade trees for the Parks. Motion by Cl'm Hoffman, seconded by Cl'm Hoke to approve payment of the invoice for \$2,020.92 to be paid from the Shade Tree line item of the budget. Motion carried with yes votes from Cl'ms Boyer, Campisi, Dietz, Hoffman and Hoke.

Millersburg Swimming Pool Invitation to Grand Opening – Council reviewed an invitation from Kathy Weiss, Pool Association President, to attend Patron Appreciation Day and the Grand Opening of the new splash pad.

The next meeting will be July 12<sup>th</sup>. The meeting was adjourned at 8:03PM upon motion by Cl'm Hoffman, seconded by Cl'm Hoke. Motion carried.

Respectfully submitted,

Ann Bowman Jackson  
Borough Secretary