

Planning Commission Meeting

May 3, 2023

6:00pm

Council Chambers

The meeting was called to order at 6:00pm

Present were Commission Members Brent Boyer, Jane Woodside, Dana Bellis, and Alan Bowman.

Also present was Borough Manager James Whitall.

Minutes from the April 5<sup>th</sup> meeting were approved unanimously. Motion by Mr. Dana Bellis, 2<sup>nd</sup> by Ms. Jane Woodside.

The Commission reviewed the Engineer's comments on the second submission of Lee Mar Properties (116/118 Pine Street). Brief discussion ensued with the Commission satisfied that the second submission adequately addressed the concerns of the body.

A motion was made by Mr. Dana Bellis to send a recommendation to Borough Council to approve the second submission of the Lee Mar Properties Land Development Plan with the understanding that the plan cannot be recorded until the Easement Agreement is in place and that all previous stipulations set forth by the Borough and Engineer are still required. Second by Mr. Alan Bowman. Motion passed unanimously.

The Commission reviewed the third submission of the Millersburg Area School District's Land Development Plan and the revised traffic study. Discussion was had over the submission meeting the concerns raised by the Borough and Planning Commission. All members agreed that a follow-up traffic and pedestrian movements study would best show the need for future improvements but all other concerns were addressed.

A motion was made by Ms. Jane Woodside to approve the submission pending comments by the Borough Engineer. Second by Mr. Alan Bowman. Motion passed unanimously.

The business being completed, Mr. Bowman made a motion to adjourn with the next meeting being June 7<sup>th</sup>, 2023. Second by Mr. Bellis. Motion passed.

The meeting ended at 7:05 pm.

Respectfully Submitted,

James Whitall, Borough Manager