

**Millersburg Borough Council
Committee of the Whole Minutes
February 26, 2020
Millersburg Borough Council Chambers**

The meeting began at 8:53PM.

Present: Brent Boyer, Christopher Dietz, Adam Hoke, Gary Ibberson, Colby Snyder and Acting Borough Manager Ann Bowman Jackson.

Employee Relations

Hepatitis B Vaccinations – Waiting for more information; tabled.

Finance and Risk Management

Annual Audit –AMgr. Jackson reminded Council of the annual audit on March 5 and 6.

Parks & Recreation

MYO Compost Site Gate Project Update – Council reviewed information supplied by Automated Security on the cement pads that we're responsible for installing. Cl'm Boyer is overseeing this project with the Public Works crew. The vendor is waiting for parts, and then the date for the actual install will be coordinated.

Streets

Handicapped Parking Application – Council resumed discussion on the application received for 400 Market Street and agreed to deny the permit on the basis of the available garage. AMgr. Jackson is to review the matter with Solicitor Kerwin for his opinion. Additionally, Jackson discussed amendments to the application to better align with the ordinance, and to provide for the annual renewal process.

Chief Snyder Complaint – Council reviewed a complaint from Fire Chief Doug Snyder about the rock boulders placed along Cherry and Boyd Streets, by the property owners of 220 Center Street. Snyder feels that fire trucks and possibly ambulances will not be able to navigate turns because of the placement of the boulders. Council agreed that no action is warranted.

Parking Meters – Council reviewed and discussed an email regarding Steve Jones' and Cpl. Dan Wise's input regarding metered parking spots which have had the meters removed due to malfunctions. Past practice has been to remove meters from the 100 block of Market Street which sees little use and install them where needed in the higher use areas. AMgr. Jackson reported that we have no spare digital meters and purchasing like meters is not an option due to availability. Regarding Jones' report of 27 mechanical heads available for sale, Jackson was directed to contact Wellsboro to see if they would like to purchase the remainder of our stock.

Property

Security System Upgrade – Council previously reviewed a memo regarding the status of our current security system. We have been having an on-going problem with the battery back-up system. Knight Security has advised that they have difficulty finding repair parts for our ten-year old system. Former Manager McGann requested a proposal from Knight Security for an upgraded system; however, AMgr. Jackson has been unable to get clarification on some of the content to date. Council suggested other security companies be consulted, including Millersburg Information System.

Public Works Truck Tires Quotes – Council reviewed quotes for six new tires from Klinger & Stehr, Sunbury Motors and Wingfoot and agreed to purchase from Sunbury Motors. This will be on the March meeting agenda.

Public Safety – No items.

Economic Development – No items.

Other Business

The meeting was duly adjourned at 9:55PM.

Respectfully submitted,

Ann Bowman Jackson
Acting Borough Manager
Borough Secretary Treasurer