

**Millersburg Borough Council
Committee of the Whole Minutes
March 25, 2020
Webex due to COVID-19 concerns**

The meeting began at 7:40 PM.

Present: Councilmembers Brent Boyer, Christopher Dietz, Adam Hoke, Gary Ibberson, Colby Snyder, and Mayor Rick Ibberson.

Also present were Borough Manager Kayla Buker and Borough Secretary-Treasurer Ann Bowman Jackson.

Engineering Updates—

Manager Buker provided an update on projects that the Council had discussed at the March 11th Council meeting. Currently Gannett Fleming, Inc. are reviewing several projects for the Borough. Those projects include 1) the swinging bridge assessment, 2) the 2020 paving project, 3) the Lykens Valley Trail concession stand repair and FEMA requirements, and 4) the 101 West Street ADA upgrades. Manager Buker discussed the notices that had been placed in the Patriot-News for the 2020 paving project and the timeline for that project as of March 25th.

Employee Relations--

Manager Buker inquired about the status of the Public Works office cost and materials list. Councilman Snyder indicated that he wanted to hand off the \$1,700 list personally to Manager Buker to review and discuss the details of the list. This was tabled until that discussion.

Other Business--

Manager Buker shared that the Upper Paxton Supervisors had not yet decided how they would handle Spring Clean Up, but encouraged Council to consider their options.

Councilman Snyder moved to postpone, Councilman Hoke seconded, and the motion passed unanimously. President Dietz directed Manager Buker to determine June and July availability for Public Works.

Property-

Manager Buker reminded the Council that the lease for the Daniel Miller house is up in June, and that the parking solution devised at the last Council meeting would need to be included in an updated lease.

Councilman Hoke raised the state of the Pine Street Garage. Manager Buker was directed to evaluate with Public Works could be done to improve the state of the property.

Councilman Snyder raised the topic of cleaning supplies to allow the Borough to continue to clean and disinfect during the COVID-19 situation. Secretary-Treasurer Jackson was directed to look into the availability of the products from a vendor that generally supplies paper goods and cleaning products for the Borough.

The meeting was duly adjourned at 8:01 p.m.

Respectfully submitted,

Kayla Buker
Borough Manager