

**Millersburg Borough Council Minutes**  
**March 25, 2020**

The meeting was held via Webex, a video-conferencing meeting site, due to COVID-19 concerns.

**Call to Order** – President Dietz welcomed everyone to the Council meeting and called the meeting back to order at 7:00PM with Cl’ms Boyer, Hoch, Hoke, Ibberson and Snyder present. Mayor Ibberson, Borough Manager Kayla Buker and Secretary Ann Jackson were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

**Guests** – None.

**Unfinished Business**

**Center Street Flood and Erosion Control Project** – President Dietz led the review with the Council. The low bidder for the project was Lobar Associates at \$193,318. The Borough has \$140,000 available for this project. Gannett Fleming offered ideas to reduce the cost and these ideas were passed on to HRG. HRG feels that while these ideas may offer some possible cost reduction, they will change the way the project is designed and the associated permitting. Council discussed options to reject all bids, re-bid the project, look at loan options, and try for Gaming Grant money for the shortfall. Council directed Manager Buker and Secretary Jackson to work together to get information from the Dauphin County Infrastructure Bank for a loan and to contact local banks for loan and line of credit rates and options. Dauphin County DCED is to be contacted to ask how to apply for a Gaming Grant to be used for debt reduction. The shortfall in the Center Street project is \$54,000. The shortfall in the MYO Renovations project is \$46,000 to \$67,000, so the Borough would be seeking either a loan of \$100,000 or more, or a \$150,000 line of credit. This information is to be ready to present to Council at the May meeting. President Dietz directed Manager Buker to contact HRG to advise that we are looking at funding options and to confirm with Lobar that their offer will still be good in May.

**New Business**

**Declaration of Disaster Emergency** – Mayor Ibberson has put into effect a Declaration of Disaster Emergency on March 16, 2020, lasting for one week. A second Declaration of Disaster Emergency was put into place on March 23, 2020. Solicitor Kerwin has suggested approving the current Declaration to continue. Motion by Cl’m Snyder, seconded by Cl’m Hoke to allow our current Declaration to exist until rescinded. Motion carried. President Dietz also directed Manager Buker to update the language on the Borough’s website to state that residents are to use the Authority’s drop box for Borough business.

The next meeting will be on April 8.

Motion to adjourn the meeting at 7:40PM by Cl’m Snyder; seconded by Cl’m Hoch. Motion carried.

Respectfully submitted,

Ann Bowman Jackson  
Borough Secretary