

Committee of the Whole

June 24, 2020

The meeting was held via Webex due to COVID-19 restrictions.

The meeting came into session at 9:11 p.m.

Present: Councilmembers Chris Dietz, Alan Bowman, Brent Boyer, Adam Hoke, Gary Ibberson, and Colby Snyder. Mayor Rick Ibberson was present.

Also present were Borough Manager Kayla Buker and Borough Secretary-Treasurer Ann Bowman Jackson.

Employee Relations—

There were no updates for Employee Relations.

Finance and Risk Management—

There were no updates for Finance and Risk Management.

Parks and Recreation—

Manager Buker shared images of playground equipment renderings and a pavilion and frame rendering that had the colors selected by Councilmen Boyer and Dietz on a call with YSM on June 18th. The selected colors had been shared with the contractor to allow sufficient lead time for the pieces to be fabricated.

Manager Buker shared images of misuse and damage at the MYO Park Compost site and requested that Council consider cameras to help catch these instances in the future. The issue will be further addressed closer to the development of the 2021 budget. In the interim, Manager Buker shared that Councilman Boyer had signed off on ordering steel bollards to help prevent future damage to the newly installed keypad. While the bollards are being shipped, Manager Buker was directed to work with the crew to find a short-term solution.

Streets—

Secretary Jackson shared that her research had found that investing the 2020 Liquid Fuels funds not needed for this year's paving project into a short-term CD was not worthwhile due to low interest rates.

Manager Buker was still conducting research into additional stop signs at locations identified by a resident as potentially hazardous. Manager Buker will present information at a future meeting.

Property—

Councilman Hoke had requested a quote from Hoffman's for a 2-seat UTV as part of the terms of a USDA grant the Borough is working to complete. The quote was \$16,900. Manager Buker shared that the Borough's Grant Coordinator for this grant had approved a 2-seater.

Public Safety—

Councilmen Boyer, Ibberson, and Snyder provided an update on a meeting they had on June 16th with a representative from the Millersburg Police Department. The Department is willing to amend the contract to allow the Borough to hire a 3rd officer at a higher starting rate than is outlined in the current contract. Councilman Boyer or Councilman Snyder is to provide Manager Buker with the information about what needs to be altered in the police contract so that she can alert Solicitor Kerwin.

Secretary Jackson shared her research into the cost of salary and potential benefits of a third full-time officer. Secretary Jackson highlighted that the associated hiring costs are unknown at this time due to the length of time that has passed since a full-time officer was last hired. Council requested that Secretary Jackson re-calculate using a specified starting salary.

Council expressed interest in having more information about the policies the Millersburg Police Department operates under. No contact person was named to reach out to the Department at this point in time. Council also discussed the logistics of hiring another officer in terms of needed exams, advertising, and the like.

Economic Development—

There were no updates for Economic Development.

Other Business—

Manager Buker shared that Mr. Dan Troutman had reached out to see if Council would be willing to serve as a co-applicant for the Dauphin County Gaming Grant for the upcoming cycle for the Millersburg Area School District. The Borough had previously been a co-applicant for Phase 1 of the School District's safety and ADA renovations project; this applicant would seek funds to proceed for the second phase. Manager Buker was directed to gather more information from Mr. Troutman and to draft a letter for review at the July 8th Council meeting.

Councilman Boyer shared that there is a sycamore tree in MYO Park, near the location of the former icehouse, that he is concerned will jeopardize the work that is being done as part of the MYO Park renovation project. He requested Council consider taking the tree down preemptively.

The meeting adjourned at 9:58 p.m.

Respectfully submitted,

Kayla Buker

Borough Manager