

*October 28, 2020*  
*Committee of the Whole Minutes*  
**BUDGET WORKSHOP**

This meeting began at 7:03 p.m. in person and via Webex.

Present Council members--Chris Dietz, Alan Bowman, Brent Boyer (Webex), Brian Hoch, Adam Hoke, and Gary Ibberson. Also present was Borough Manager Kayla Buker and Secretary-Treasurer Ann Bowman Jackson.

There were no guests present at this meeting.

**Public Safety-** There were no updates provided for this committee.

**Employee Relations-** Manager Buker indicated that evaluations for all full time Public Works employees were done, and was directed to evaluate the part time employee.

**Finance and Risk Management-**

**Parks and Recreation**— Mid Penn Bank agreed to provide support for the MYO Park Ghost Smokestack, with acknowledgement to be determined. The new pavilion is now oriented properly.

**Property** – Clm. Dietz indicated that he had spoken with Millersburg Area Authority Manager Nick McCarron regarding Mr. McCarron’s request for permission to replace the service window in the building. Clm. Dietz requested that Herschock, the company Mr. McCarron is seeking a quote from, also provide a quote for the Police Department service window. Manager Buker is to follow up on this. ADA Renovations did not pass final inspection; Manager Buker is to work with the contractor to rectify the identified issues and with the inspector to pursue a variance.

**Streets-** There were no updates provided for this committee.

**Economic Development-** There were no updates provided for this committee.

**Other Business**—The majority of this meeting was devoted to discussing and developing the 2021 Budget. Due to concerns about long term COVID-19 impacts on the Borough, Council drafted the budget using lower collection rates than in prior years.

An executive session was called at 9:40 p.m. to discuss employee matters. Secretary Jackson and Manager Buker were excused from this session.

The meeting came back into regular session at 9:54 p.m. and Secretary Jackson and Manager Buker rejoined the council.

**This meeting adjourned at 10:10 p.m.**

**Respectfully submitted,**

**Kayla Buker**  
**Borough Manager**