

## **Committee of the Whole**

### **Millersburg Borough**

**4.28.2021, 7:41 p.m. Council Room/Webex**

**Present:** Cl'm Alan Bowman, Cl'm Brent Boyer (left at 8:12 p.m.), Cl'm Chris Dietz, Cl'm Adam Hoke.

Also present: Borough Manager Kayla Buker

**Public Comment and Guests**—there were no guests present.

Prior to the discussion of Committee business, there was discussion of the demonstration that was occurring during the meeting between Market Square and Veterans Parks. Manager Buker was directed to begin researching protest permits.

#### **Employee Relations**—

At the previous meeting on April 14th, Manager Buker had been directed by Councilman Snyder to review the Reopening Plan and ensure that there was nothing that would conflict with the COVID-19 Policy adopted in February. In her review, Manager Buker found that the language in the COVID-19 Policy regarding the public's access to the building would need to be updated. Manager Buker is to have an amendment ready for the May 12th meeting.

Manager Buker provided an update on the hiring of Shane Comp for the position of Public Works Crew member. She has contacted or left messages for all of his contacts, and his materials have been turned over to the Millersburg Police Department to allow them to work on the background check. The Borough has not yet received the results of the drug screening.

**Finance and Risk Management**—There were no updates for this committee.

#### **Parks and Recreation**—

Prior to Chairman Boyer's departure, there was discussion of types of picnic tables that might be suitable for MYO Pavilion #3. Manager Buker was directed to research options for tables.

Planting of the trees that Council had ordered was tentatively scheduled to take place after Matthews Construction has finished all work and the trees won't be at risk of damage from the equipment. Council members reviewed quotes for repairs caused by vandals at Seal Park. Manager Buker was directed to speak with Rebecca Witmer Smith

and with Mayor Ibberson regarding the delay in receiving a police report for the vandalism.

Council members reviewed the Pool's invoice from Raindrop Inc. If the information requested from Dauphin County indicates the grant involved is in good order, Council will take action to forward the invoice at the May 12<sup>th</sup> meeting.

Manager Buker provided an update on preparations for the Cherry Blossom Festival taking place May 1. Councilman Adam Hoke had volunteered to help with set up and clean up, and had recruited some volunteers to help as well. There have been several phone calls about the car show.

The Councilmembers reviewed an amendment to the previously approved Fishing Tournament Facility Use Agreement. It was confirmed that the new date would not conflict with the Ned Smith Festival.

Manager Buker provided an update on the re-installation of the bollard at MYO Park. Matthews Construction anticipates being on site the week of May 3rd, weather allowing, and the reinstallation of the bollard in the new location determined by Councilman Dietz and Manager Buker would be included in the cost.

Manager Buker shared that there was a phone call scheduled for May 5th with the Mid Penn Bank representative to discuss the grand opening.

### **Streets—**

Manager Buker shared that, during work by a contractor for a resident, there seemed to be a storm sewer line running along the 400 block of North Street that was not marked on Borough maps. Official confirmation of the existence of the line is expected to come when the Borough receives the report from the work done by Mr. Rehab to document the state of the storm sewer lines along key streets.

Additionally, Councilman Boyer requested that Manager Buker take photos of the line painting job done on Market Street/Route 147 and share those photos with the Borough's PennDOT representative.

### **Property—**

Manager Buker provided an update on the progress of floodproofing the Welcome Center at Riverfront Park. The electrical receptacles were raised and the bill had not yet been received by the Borough.

The three members of Council present reviewed the updated Daniel Miller House Lease and did not have any alterations.

Manager Buker indicated that she had not received any further correspondence from Campbell Associates regarding the Reamer Tool Site.

**Public Safety—**

A letter to Mayor Ibberson was reviewed, requesting that the Millersburg Police Department send a representative quarterly to Borough Council Meetings to provide updates and answer questions. A copy of the letter will also be sent to the Millersburg Police Department Patrol Officers Association representative.

**Economic Development—**

Manager Buker provided an update on the status of 510 and 512 Moore Street. There is no updated timeline for when the legal proceedings to have these properties turned over to the Borough will conclude. Given the original timeline specified by the Dauphin County Landbank Authority, the Borough will need to seek an extension to ensure that the funding remains available.

**Other Business—**

It was determined that further review of ordinances in need of amendments would wait until a larger number of council members were present.

**The meeting adjourned at 8:45 p.m.**

*Items for the May 12th Council meeting:*

*-Cherry Blossom Festival Review*

*-Amendment to the COVID-19 Policy*

*-Park Vandalism Update*

*-Invoice for Raindrop Inc.*