

**Millersburg Borough Council
Council Chambers
October 27, 2021 Meeting Minutes**

Call to Order – President Dietz called the meeting to order at 7:00PM with CI’ms Bowman, Boyer, Hoch and Hoke present. Solicitor Kerwin arrived at 7:27PM. Borough Manager Kayla Buker and Borough Secretary Ann Jackson were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

Guests – Jonathan Etzweiler, Mike Foley and Thomas Adair.

President Dietz recognized Mr. Etzweiler, Mr. Foley and Mr. Adair who each expressed their concerns over safety at the intersection of Boyd and North Streets. Two options discussed were installation of a stop sign on North Street, travelling west and installation of a traffic mirror. President Dietz referred the matter to the Streets Committee. A missing or covered-over storm drain was also reported. Manager Buker will have the Public Works crew follow up on this. All three guests then left the meeting.

Unfinished Business

2021 Capital Improvement Budget Line Item Reallocation – Motion by CI’m Hoke, seconded by CI’m Bowman to reallocate \$2,400 for the Police Department window within the Capital Improvement budget to the Police Department mold remediation project (QuickBooks account 409.465). Motion carried.

Mold Remediation Quote – Council reviewed the quote supplied by The Mitigator. President Dietz directed Manager Buker to request a requote with the deletion of Item #4. Motion by CI’m Hoke, seconded by CI’m Boyer to approve work by The Mitigator as quoted, without Item #4, up to \$2,400. Motion carried with yes votes from CI’ms Bowman, Boyer, Dietz, Hoch and Hoke.

Review of Draft RFP for Engineering Services – This matter was tabled until early 2022.

Security Cameras for 101 West Street and Pine Street Garage – Requotes for two areas were reviewed.

President Dietz called an executive session at 7:35PM for legal consultation and discussion of a real estate matter. Solicitor Kerwin left the meeting at the conclusion of the executive session. President Dietz called the meeting back into regular session at 8:41PM.

Millersburg Moose Gaming Grant Invoice – Manager Buker reported that the Moose was awarded a Gaming Grant for \$12,000. The Borough co-sponsored the application. Council reviewed an invoice for construction of the ramp from Gene R. Nye Builders for \$5,820. Motion by CI’m Bowman, seconded by CI’m Hoke to forward the invoice to Dauphin County for payment and to note that the Borough defers to Dauphin County regarding the “sidewalk being done later” notation. Motion carried.

New Business

Roof Repair Quotes – Council reviewed quotes from Dreamworx and Key’s Certified Rubber Roofing. The matter was tabled until we have a policy for roof maintenance and clarification on the product Dreamworx will be using (CI’m Hoke will contact Dreamworx).

Borough Resolution No. 21-03 - Designation of Keystone Community Additional Funding Contacts – This Resolution names the Borough Manager as the primary contact and an authorized signer and the Borough Council President as the secondary contact and an authorized signer. Motion by CI’m Bowman, seconded by CI’m Hoke to approve Borough Resolution No. 21-03 as presented. Motion carried.

Christmas Trees for Parking Meters – Manager Buker reported that Smucker’s Garden Center is not able to get our usual Grade 2 trees this year. Smucker’s presented two options. Purchase Grade 1 trees which are available at an additional \$10 per tree, for an increase of \$750, or get the trees at an auction on November 19th, at an estimated additional \$2 to \$3 each. These options were presented to Larry Bailor, the Lions Club Treasurer, and he has approved getting the Grade 1 trees.

Meter Bagging – The MAWT Christmas Tree Lighting Agreement provides for meters to be bagged beginning on November 25th. John Hoffman has requested that the Crew be permitted to bag the meters beginning on November 22nd. Motion by Cl’m Hoch, seconded by Cl’m Boyer to approve bagging the meters as of November 22nd. Motion carried.

CF Acri and Son HVAC Maintenance Contract – Cl’m Hoke has obtained a quote for servicing all units in the Borough building. Spring service is \$835 and fall service is \$729. Motion by Cl’m Hoke, seconded by Cl’m Bowman to approve the fall service at \$729. Motion carried with yes votes from Cl’ms Bowman, Boyer, Dietz, Hoch and Hoke.

Motion by Cl’m Bowman, seconded by Cl’m Hoch to adjourn the meeting at 9:10PM. Motion carried.

Respectfully submitted,

Ann Bowman Jackson
Borough Secretary