

Committee of the Whole

Millersburg Borough

11.23.2021 at 7:10 p.m.

Present: Cl'm Alan Bowman, Cl'm Brent Boyer, Cl'm Chris Dietz,

Also Present: Borough Manager Kayla Buker

Guests: N/A

Public Comment— N/A

Employee Relations— No report was offered for this committee.

Finance and Risk Management— No report was offered for this committee.

Parks and Recreation –

Manager Buker presented a quote from ABC Tree Monkeys for trimming and shaping of trees in Borough Parks and discussed the timeline Council had previously indicated for this work (before the end of 2021). Council directed that Manager Buker 1) schedule a meeting early in the week of 11/29 to review the trees for trimming with Cl'm Boyer and the Public Works Crew Leader, and 2) to have ABC Tree Monkeys address the 9 trees that are most in need of attention later in the week of 11/29. Council will authorize the expense at the December 8th meeting.

Streets—

Manager Buker provided an update on the surveying work being done by Gannett Fleming on streets selected for the scope of work in the anticipated 2022 Storm Sewer project. Manager Buker was directed to confirm with Gannett Fleming that 1) the drafted plans for this project will follow Best Management Practices for MS4 for the environment in Millersburg, and 2) confirm the timeline of when drafts of plans will be available for review.

Council was informed that Cpl. Wise had questioned the legality of installing a stop sign on North Street at the Boyd Street intersection for a 90-day trial (as intended with Borough Resolution 21-04 from November 8th). Manager Buker reviewed the documents Cpl. Wise provided as well as other LTAP documents and found that LTAP requires a traffic study for any stop sign to be legal. Cpl. Wise had suggested that a raised crosswalk at the intersection would improve both ADA accessibility as well as pedestrian safety. Council directed Manager Buker to work with LTAP to get a traffic study done, and to contact the residents who came to the October 27th Council Meeting to raise concerns about the safety of pedestrians at the Boyd Street and North Street intersection.

Property— No report was offered for this committee.

Public Safety— No report was offered for this committee.

Economic Development-

The members of Council present discussed an offer made by Ms. Heidi Snyder regarding her artwork. After discussing the artwork as well as the current suspension of a Dauphin County

Tourism Grant program, it was decided that Manager Buker was to reach out to Ms. Snyder to thank her for the offer and politely decline it at this point in time.

Unfinished Business— There was no unfinished business.

New Business— There was no new business.

Other Business—

An executive session was called at 7:59 p.m. to discuss a legal matter.

Council came out of executive session at 8:10 p.m.

Manager Buker was directed to reach out to the owner of Lot 26 and get sealed documents from his contracted engineer demonstrating how the work done at Lot 26 will change the downstream run-off.

Council reviewed a draft of a Quick Ticket Ordinance. This draft incorporated elements of an existing draft for a Millersburg Quick Ticket, as well as valuable language and structure from samples found in the Boroughs of Tamaqua, Marion Heights, and Fountain Hill. Council had vigorous discussion about the timeline of the ticket and fines, as well as about the appeals process. After debating these items, it was decided that Manager Buker would work on revising the draft and Council would consider how they wished to structure the Ordinance in order to provide feedback.

The meeting adjourned at 8:40 p.m.

Items for the December 8th Council Meeting:

-ABC Tree Monkeys Authorization

-Quick Ticket Ordinance Review

-Humane Society 2022 Contract

-*Lot 26 (if new information is provided by owner)

-*2022 Storm Sewer Project – Plan Review Timeline (if available)