

**Millersburg Borough Council  
Council Chambers  
November 9, 2021 Special Meeting Minutes**

Call to Order – President Dietz called the meeting to order at 6:15PM with Cl'ms Bowman and Hoke present. Cl'm Boyer arrived at 7:18PM. Borough Manager Kayla Buker and Borough Secretary Ann Jackson were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

Guests – None.

2022 Budget Preparation – Council continued work on the 2022 General Fund, Highway Aid and Capital Improvement budgets.

Manager Buker was directed to contact ABC Tree Monkeys to get the remaining tree trimming completed this year. They will also be consulted as to the possibility of scheduling twice yearly tree trimming maintenance, beginning in 2022.

Cl'm Bowman requested consideration of installing stop signs on the lesser-used side streets for safety reasons. Council directed that the Pubic Works crew do a Borough-wide assessment and inventory of existing stop signs in February 2022.

Quick Ticket Ordinance Discussion – Council reviewed four sample ordinances and a sample quick ticket. It was undecided whether this new ordinance would amend the Borough's Property Maintenance Ordinance only or would include other ordinance violations. Council will need to name authorized individuals to issue the quick tickets. Definitions are to be included within the ordinance. Council preferred an escalating fine structure. Solicitor Kerwin will be consulted for final review of the draft prior to Council action.

Motion by Cl'm Bowman, seconded by Cl'm Boyer to adjourn the meeting at 9:17PM. Motion carried.

Respectfully submitted,

Ann Bowman Jackson  
Borough Secretary