

**January 14, 2015**  
**Regular Meeting – Council Chambers**  
**Millersburg, Pennsylvania**

President Dietz called the Council meeting to order at 7:00PM with CI'ms Boyer, Ibberson, Paden and Wolfe present. Solicitor Kerwin arrived at 8:19PM. Mayor Ibberson, Manager McGann and Secretary Jackson were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

**GUESTS** – Harry Bricker III, Brian Floyd, Patti Miller and Ken Paul

**APPROVAL OF MINUTES** – Motion by CI'm Wolfe, seconded by CI'm Paden to approve the minutes from the December 10, 2014 meeting as presented. Motion carried.

**PUBLIC COMMENT** – President Dietz recognized Patti Miller, who attended representing Senator Rob Teplitz's office. Ms. Miller introduced herself to the Council and stated that she works in Senator Teplitz's Tourist Park Plaza office. She also provided brochures and a grant resource directory to Secretary Jackson. Senator Teplitz now represents Millersburg Borough and Upper Paxton Township, due to redistricting. President Dietz thanked Ms. Miller and she then left the meeting.

President Dietz recognized Ken Paul, who attended at Council's request to address questions regarding WQLV's application to hold a Wine Festival on May 9, 2015. Mr. Paul estimates 300-800 people will attend. Vendor parking is planned to be in Forney's lot across from the Gun Club. Attendees' parking will be at the MYO. The Gun Club will be contacted regarding providing electricity. Security will be provided at the gate. All vendors will be inside a fenced in perimeter. There will be 6-12 wineries. Portable toilets will be provided. Fire Police will be utilized for parking assistance, etc. A full layout will be provided to Council. Mayor Ibberson referred Mr. Paul to Walt Boyer for special police detail and to Dauphin Precision Tool, who should be notified of the event as a courtesy. President Dietz thanked Mr. Paul and stated that this would be discussed under Parks Committee. Mr. Paul then left the meeting.

President Dietz recognized Brian Floyd from Gunn Mowery. Mr. Floyd attended to do a presentation on PA Municipal Health Insurance Co-op which is a health insurance consortium. Mr. Floyd gave an overview of how the consortium operates. Benecon would serve as the third party actuary. Council reviewed quotes for two Capital Blue Cross products with varying deductibles. President Dietz thanked Mr. Floyd for his presentation. Mr. Floyd then left the meeting.

**FINANCIAL REPORT AND CHECK DETAIL REPORT** – Reports on file.

- Motion by CI'm Ibberson, seconded by CI'm Paden to approve the Financial Report as presented. Motion carried.
- Motion by CI'm Ibberson, seconded by CI'm Boyer to approve the Check Detail Report as presented. Motion carried with yes votes from CI'ms Boyer, Dietz, Ibberson, Paden and Wolfe.

President Dietz called an executive session at 8:19PM to discuss a legal matter. Mr. Bricker left Council chambers. President Dietz called the meeting back into regular session at 9:00PM, with Mr. Bricker returning to Council chambers.

**2 North Market Square** – Solicitor Kerwin stated that during the executive session, Council discussed the legal issue of what is to be done regarding the Bricker property and the money owed. Motion by CI'm Ibberson, seconded by CI'm Paden to file a lawsuit to reclaim the \$20,384.54 owed by MaryAnne Bricker Holtzman for the demolition of 2 North Market Square. Motion carried; CI'm Boyer abstained. Both Solicitor Kerwin and Mr. Bricker then left the meeting.

## **COMMITTEE REPORTS**

**EMPLOYEE RELATIONS** – Chairman Wolfe reported on the following:

**Seminar Request - PSAB Ethics Act Training and Open Records Act** – Secretary Jackson requested permission to attend this seminar on February 10 in Harrisburg. Council would pay registration and mileage. Motion by Cl'm Wolfe, seconded by Cl'm Paden to grant permission to attend as requested; cost not to exceed \$110 and to pay from the 405.360 Secretary training line item. Motion carried with yes votes from Cl'ms Boyer, Dietz, Ibberson, Paden and Wolfe.

**Dauphin County Hazard Mitigation Plan Steering Committee** – Manager McGann would like to serve and requested mileage reimbursement. The Committee is expected to meet three to four times during the workday. Motion by Cl'm Wolfe, seconded by Cl'm, Ibberson to have Manager McGann serve on the Dauphin County Hazard Mitigation Plan Steering Committee and to reimburse mileage and meals, if applicable. Motion carried with yes votes from Cl'ms Boyer, Dietz, Ibberson, Paden and Wolfe.

**Health Insurance Consortium** – Motion by Cl'm Wolfe, seconded by Cl'm Ibberson to proceed with a three year commitment with yearly renewal with Benecon, with Capital Blue Cross PPO \$1,000/\$2,000 plan, coverage effective March 1, 2015. Motion carried with yes votes from Cl'ms Boyer, Dietz, Ibberson, Paden and Wolfe. President Dietz pointed out that the various line items for health insurance will be over-expended this year due to this change.

## **FINANCE & RISK MANAGEMENT**

**Annual Audit Update** – Secretary Jackson reported that Zelenkofske Axelrod LLC will be starting the 2014 annual audit on January 19 and expects to be here for two weeks.

**Pension Plan Audit 2011-2013** – Secretary Jackson reported that the Department of Auditor General has conducted their audit of both pension plans for years 2011, 2012 and 2013. There were no findings or verbal observations. Their formal audit report will be issued later this year. Council directed Secretary Jackson to email Officer Trego as President of the Patrol Officers Association, to advise him of same and to offer a review of the exit conference document for the police pension plan.

**PARKS & RECREATION** – Chairman Boyer reported on the following:

**MYO Park Improvements and Bicentennial Money** – MYO Park has outdated play equipment with no safety surfaces. There is \$11,000 allocated for play equipment in the 2015 Capital Improvement budget. Discussion was held regarding using some of the Bicentennial Legacy Account funds to put towards a grant match and apply for a DCNR Small Communities grant, for up to \$60,000 available towards the play equipment. A quote was received from YSM Landscape Architects for \$950 to do the required study. The Bicentennial Committee would like to see their funds put towards a multi-functional structure, fence and garden, as well as funding the study and grant match. Council agreed to bring Lori Yeich from DCNR into the discussion for planning and consultation and directed Manager McGann to arrange a meeting with her.

**Boating Ordinance** – Council received a draft of an ordinance and related resolution to govern long term boat docking. The intent is to keep the center section of the water's edge open. There would be two designated areas for boat docking. The area from Pine Street, 280 feet north would be under Borough oversight. The area from the ferry landing north to Moore Street would be under the Boat Club's oversight. Both the ordinance and resolution are culminations of Boat Club members' input and ideas. Council was asked to review and be ready to discuss at January Committee meetings.

**Event Agreement – WQLV Wine Tasting Festival** – Council set the user fee at \$500. Language to be added – Keystone and River Streets will be closed from the south side of the underpass to Pine Street. Traffic attendants should be stationed at the MYO and the intersection of Keystone Street and Route 147 when the

event is over. Motion by Cl'm Wolfe, seconded by Cl'm Boyer, to approve the agreement as above; there are to be no MYO pavilion reservations. Motion carried. Council directed Manager McGann to amend the agreement as noted and have Mr. Paul re-sign and to suggest to Mr. Paul the Millersburg Borough Parks System as a beneficiary of any fund-raising efforts.

**E & S Vinyl Swings** – Mayor Ibberson and Council worked on finalizing the order. Council agreed on low back swings in cherry and cedar for Riverfront Park and a low back swing in green and cedar for Seal Park. The low back style in the desired lengths will be a customized order.

**Seal Pavilion** – Cl'm Boyer reported that the old pavilion has been removed and the area needs to be graded.

## **PROPERTY COMMITTEE**

**Exterior Doors Quotes** – Council reviewed proposals from Hershocks, Inc. and Susquehanna Door Service. Motion by Cl'm Ibberson, seconded by Cl'm Paden to approve the proposals from Susquehanna Door Service for \$1,353.68 for the Council room emergency exit and \$1,036.86 for the garage emergency exit. Motion carried with yes votes from Cl'ms Dietz, Ibberson, Paden and Wolfe. Cl'm Boyer had stepped out of the room.

**PUBLIC SAFETY** – Chairman Ibberson had nothing to report.

**MAYOR'S REPORT** – Mayor Ibberson reported that Cpl. Wise has returned to work. Two applications have been received for part-time positions. The Police will be investigating reports of tents set up along the towpath at MYO Park.

**STREETS** – Manager McGann had nothing to report.

**ECONOMIC DEVELOPMENT** – Chairman Dietz reported on the following:

**Shop Small Update** – There will be a wrap-up meeting in early February to discuss the Shop Small event and to plan for the next event this summer.

**Dauphin County Tourism Grants** – Manager McGann reported that we were approved for the \$1,000 grant for tourism brochures. President Dietz reported that we received approval for \$2,000 grants for the Fireworks event as well as the Tour de Millersburg. Manager McGann reported that we have also received a quote from Susquehanna Design & Printing for the wedding destination brochures. The brochure will be reviewed at the Committee meetings.

**MANAGER'S REPORT** – All Clm's received written monthly report as well as a supplemental report on the State Street Storm Sewer Project.

**POLICE REPORT** – The December report was provided to all Cl'ms.

## **UNFINISHED BUSINESS**

**Borough Ordinance No. 1-15 Abolishing Elected Auditors** – Motion by Cl'm Wolfe, seconded by Cl'm Paden to advertise Borough Ordinance No. 1-15 once in the Upper Dauphin Sentinel for adoption at the February 11 Council meeting. Motion carried with yes votes from Cl'ms Boyer, Dietz, Ibberson, Paden and Wolfe.

**Electric Rates for Renewal** – Manager McGann reviewed rate quotes from APPI and Insource Power. Council agreed to table action and wait to see if rates drop further.

## NEW BUSINESS

**2015 Memberships** – Council reviewed the following listing of memberships/subscriptions: PSAB \$402; PA Borough News subscriptions; UDCOG \$357.98; and Millersburg Area Ambulance Association \$75. Motion by Cl'm Boyer, seconded by Cl'm Paden to approve the PSAB and COG memberships, ten subscriptions to PA Borough News at \$10 each and the Ambulance Asso. business subscription. Motion carried with yes votes from Cl'ms Boyer, Dietz, Ibberson, Paden and Wolfe.

**Ferry Boat Association Invoices** – The Ferry Boat Association has forwarded invoices from Leidos for \$15 and two invoices from BL Companies for \$11,175.63 and \$5,595.29. All have been reviewed by their Board. A third invoice from BL Companies for \$2,596.91 was also forwarded, but has not been reviewed by their Board. Motion by Cl'm Wolfe, seconded by Cl'm Ibberson to approve sending all four invoices to Dauphin County for payment, contingent upon the Ferry Boat Association Board approving the invoice for \$2,596.91. Motion carried.

**Brinjac Engineering State Street Storm Sewer Invoices** – Council reviewed invoices for \$6,400 and \$4,345.01, totaling \$10,745.01. Motion by Cl'm Ibberson, seconded by Cl'm Paden to forward these invoices to Dauphin County for payment. Motion carried with yes votes from Cl'ms Boyer, Dietz, Ibberson, Paden and Wolfe.

**COMMUNICATIONS** – All communications were made available to Cl'ms. Cl'ms Dietz and Paden directed Secretary Jackson to RSVP for them for the DLCBA dinner meeting.

## ORGANIZATION REPORTS

- **Upper Dauphin COG** – No report.
- **Millersburg Planning Commission** – Did not meet in December. Council reviewed a letter of resignation received from Chairman Craig Zimmerman. Motion by Cl'm Paden, seconded by Cl'm Ibberson to accept Mr. Zimmerman's resignation. Motion carried. Council directed Manager McGann to send a letter to Mr. Zimmerman expressing Council's regret to lose his insight as a member of the Planning Commission and as a resident and professional architect. Council made several revisions to a press release about the vacancy drafted by Manager McGann. Motion by Cl'm Paden, seconded by Cl'm Ibberson to advertise the vacancy once in the Upper Dauphin Sentinel. Motion carried with yes votes from Cl'ms Boyer, Dietz, Ibberson, Paden and Wolfe. The legal notice and press release are to be publicized in separate weeks or the press release is to run twice.
- **Millersburg Area Pool Association** – No report.
- **Millersburg Fire Company** – Cl'm Ibberson reported that the 2015-2016 list of officers will be forwarded to Secretary Jackson.
- **Millersburg Area Authority** – President Dietz referred Cl'ms to their meeting minutes.
- **Dauphin County Tax Collection Committee** – Secretary Jackson reported that they will be meeting next week.
- **Property Maintenance Ordinance Committee** – Cl'm Boyer had nothing new to report. There will be no January meeting.

President Dietz called Cl'ms attention to their Ethics forms, which are due in May. The Committee meetings will be January 28<sup>th</sup> and the next Council meeting will be on February 11<sup>th</sup>.

Motion by Cl'm Paden, seconded by Cl'm Ibberson to adjourn the meeting at 11:18PM. Motion carried.

Respectfully submitted,

Ann Bowman Jackson  
Borough Secretary