

**June 10, 2015**  
**Regular Meeting – Council Chambers**  
**Millersburg, Pennsylvania**

**Call to Order** – President Dietz called the Council meeting to order at 7:00PM with CI’ms Ibberson, Paden and Wolfe present. Manager McGann and Secretary Jackson were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

**Guests** – Harry Bricker III, Darla Graff, George Harman and Donald Herrold

**Approval of Minutes** – Motion by CI’m Paden, seconded by CI’m Ibberson to approve the minutes from the May 13, 2015 meetings as presented. Motion carried.

**Public Comment**

**Darla Graff, George Harman and Donald Herrold** – Representatives from Trinity UCC on Center Street attended to report to the Council that because of flooding at the Boyd and Center Streets intersection, water is coming into the Church basement through the wall during heavy rains, causing the rock foundation to wear away. Council directed Manager McGann to get a quote from NazzTech to clean the roots out of the storm sewer line and to video the line including the area between the Church’s downspout and the storm sewer. Council gave permission to the Church representatives to disconnect their downspout and run their stormwater across the surface for now while the Church continues to do more evaluating. Ms. Graff, Mr. Harman and Mr. Herrold then left the meeting.

**Harry Bricker III** – Mr. Bricker questioned whether or not the person hired by the Borough to do parking meter enforcement is required to carry an ID badge in addition to his police badge. President Dietz responded “No.” Bricker suggested a dwarf pine tree to replace the large pine tree in Veterans Park. Bricker questioned why there is no light on the flagpole in the island at night. President Dietz responded that the bugs build up on the lens, causing a problem. Bricker reported junk on site at 721 Union Street and high flowers obstructing the view of the roadway at the northwest corner of North and West Streets.

**Financial Reports** – Motion by CI’m Wolfe, seconded by CI’m Paden to approve the Financial Report as presented. Motion carried. Motion by CI’m Paden, seconded by CI’m Ibberson to approve the Check Detail Report as presented. Motion carried with yes votes from CI’ms Dietz, Ibberson, Paden and Wolfe.

**Committee Reports**

**Employee Relations**

**Secretary’s Reimbursement for Awards Luncheon** – Motion by CI’m Paden, seconded by CI’m Ibberson to reimburse Secretary Jackson \$50 for the PSAB Awards Luncheon. Motion carried with yes votes from CI’ms Dietz, Ibberson, Paden and Wolfe.

**Finance and Risk Management** – No report.

**Parks and Recreation**

**Veterans Park Christmas Tree** – CI’m Paden reported that she, CI’m Boyer and the owner of UrXscape looked at the pine tree recently and that CI’m Boyer will be getting cost estimates for work.

Seal Park Swing Disposition – Council directed that for disposition of Borough property valued at less than \$1,000, Manager McGann is do a memo to all Borough employees listing the items for sale via sealed bid. The list is to include the swing.

Facility Use Agreement – Health Kids Running Series – The applicant would like to use MYO Park on Sundays from September 20 through October 18 from 5:00PM to 7:00PM for a children’s running program. Motion by CI’m Ibberson, seconded by CI’m Wolfe to approve the agreement for the Healthy Kids Running Series and to waive the user fee. Motion carried.

Facility Use Agreement – GOALS Adventure Racing – The applicant requests the use of Riverfront Park for parking bicycles on June 20 from 6:00AM to 3:00PM. Manager McGann reported that there would be approximately 60 bikes and the bikes and gear would be attended while the racers participate in a boating event. The event is to benefit the Gift of Life Organ Donor program. Motion by CI’m Paden, seconded by CI’m Wolfe to approve the agreement. Motion carried.

River Front Clean-up – Manager McGann reported that the Public Works crew is finished clearing debris and that we are ready for the contractor to dispose of it. Motion by CI’m Ibberson, seconded by CI’m Paden to allow CI’m Boyer to hire a contractor to have the debris disposed of prior to June 20, not to exceed \$3,500. Motion carried with yes votes from CI’ms Dietz, Ibberson, Paden and Wolfe.

**Property** – There was no report.

**Public Safety** – There was no report.

**Streets** – Manager McGann reported that Eastern Industries plans to start the paving work on Walborn Lane on Monday, June 15.

**Economic Development** – No report.

### **Manager’s Report**

Floodplain Management Training – Manager McGann reported that someone from the Borough Office is required to take this training in order to apply for the Community Rating System program. CRS will allow Borough residents to receive a reduction in their flood insurance premiums. The four day free training is offered through FEMA/PEMA in Harrisburg on August 11-14. Motion by CI’m Wolfe, seconded by CI’m Paden to allow Manager McGann to attend the Floodplain Managers Course for Local Officials as above and to reimburse his mileage. Motion carried with yes votes from CI’ms Dietz, Ibberson, Paden and Wolfe.

DCED Grant Application for MYO Park Upgrades – Motion by CI’m Wolfe, seconded by CI’m Paden to approve the application for \$200,000 for MYO Park upgrades. Motion carried.

Park Swing Installation – President Dietz questioned the timeline for installing the swings. Manager McGann will consult CI’m Boyer this week. The Public Works crew will do the installation.

### **Unfinished Business**

Borough Resolution No. 15-07 Assessment Permits – Manager McGann reported that Solicitor Kerwin recommended that this be accomplished via an ordinance rather than a resolution. No action was taken and the matter was tabled.

Rhoads & Sinon LLP Invoice for Police Contract Arbitration – Motion by CI’m Wolfe, seconded by CI’m Paden to pay \$9,900 to Rhoads and Sinon. Motion carried with yes votes from CI’ms Dietz, Ibberson, Paden and Wolfe.

Brinjac Invoice – State Street Storm Sewer Project – We received an invoice for the State Street Storm Sewer project for \$5,670. Motion by CI'm Wolfe, seconded by CI'm Ibberson to forward the invoice to Dauphin County for payment. Motion carried. President Dietz directed Manager McGann to inquire of the County why Brinjac is indicating the February, March and April invoices are outstanding since Council previously approved forwarding them to the County for payment.

Brinjac Invoice – 2015 Paving Project – We received an invoice for engineering services for the 2015 street paving job, for \$1,784.50. Council previously approved \$1,750, but mileage of \$34.50 was not acted on. Council directed Manager McGann to research whether or not the first invoice for \$1,750 has been paid. Motion by CI'm Wolfe, seconded by CI'm Ibberson to pay the invoice for \$1,784.50 and if the first \$1,750 invoice has not been paid to pay it also. Motion carried with yes votes from CI' ms Dietz, Ibberson, Paden and Wolfe.

### **New Business**

Flood Insurance Policy Renewal – We received quotes from Nationwide and Selective, both for \$554. Motion by CI'm Ibberson, seconded by CI'm Paden to renew with Nationwide, Option 2, for \$554. Motion carried with yes votes from CI' ms Dietz, Ibberson, Paden and Wolfe.

Council Vacancy – President Dietz announced that CI'm Troy Enders has resigned. Motion by CI'm Wolfe, seconded by CI'm Ibberson to accept Troy Enders' resignation. Motion carried. Motion by CI'm Wolfe, seconded by CI'm Ibberson to run a press release regarding the vacancy in the Upper Dauphin Sentinel one week, followed by a block ad the next week. Both the block ad and the press release are to state the requirements of the position, appointment is through the end of 2015, send letter of interest to Manager McGann by July 2. Motion carried with yes votes from CI' ms Dietz, Ibberson, Paden and Wolfe.

**Communications** – All communications were made available to CI' ms. There was nothing requiring Council action.

### **Organization Reports**

Upper Dauphin COG – No report.

Millersburg Planning Commission – No report.

Millersburg Area Pool Association – No report.

Millersburg Fire Company – CI'm Ibberson reported that they converted their lighting to LED. The engine room will be painted and new racks are coming for the bunker gear. President Dietz reported that Chief Snyder advised him that the Fire Company will be applying for a gaming grant this September to cover the costs of changing the threads in the hydrants.

Millersburg Ferry Boat Association – Manager McGann reported that the Ferry Boat Association will also be applying for a gaming grant. Council directed McGann to request the Board's meeting minutes and list it on the meeting agenda as a standing organization report.

Millersburg Area Authority – Manager McGann reported that the Borough is continuing to work with the Authority and Upper Paxton Township on the Chelton Avenue project. The temporary repair was successfully completed earlier this week. The Ridgewood Park water line replacement project has begun. The Borough should consider paving that area as a future project.

Dauphin County Tax Collection Committee – Secretary Jackson reported that there was no quorum present. Operations with Keystone are going well. Feed back on the Act 32 seminar in Hershey was exceptionally positive. There will be no July meeting.

Property Maintenance Ordinance Committee – Manager McGann reported that they did not meet last month. It has been communicated to the Committee that Council wants them to proceed with drafting a rental inspection ordinance. President Dietz directed Manager McGann to ask the consulting attorney if holding a public meeting is required as part of creating the rental inspection ordinance.

Next Meetings – President Dietz announced that the Committee meetings will be June 24. The next Council meeting will be July 8.

Mid Penn Bank Request – As a major sponsor of the fireworks event, Mid Penn Bank has asked us to include their logo on the Borough’s website along with the information about the event. President Dietz directed Manager McGann to request a digital jpeg of the event flyer to put on the Borough’s website.

Adjournment – Motion by Cl’m Ibberson, seconded by Cl’m Wolfe to adjourn the meeting at 8:43PM. Motion carried.

Respectfully submitted,

Ann Bowman Jackson  
Borough Secretary