

**Millersburg Borough Council Committee of the Whole
Special Meeting Minutes**

March 30, 2016

Millersburg Borough Council Chambers

President: Committee Chairs Chris Dietz, Joy Breach, Trudy Paden and Kathy Wolfe. Borough Manager Chris McGann and Leah Eppinger representing Dauphin County Planning Commission were also present.

The meeting came to order at 7:08 p.m.

Zoning Ordinance

The meeting was held to complete Council's review of the draft ordinance that Eppinger prepared in consultation with the Millersburg Borough Planning Commission. Council members requested a number of changes to the draft.

Council members directed McGann to review the draft and assemble a list of all fees, forms, permits and any federal and state laws referenced in the Ordinance draft. This will be necessary for creating a zoning permit application, setting a fee schedule and administering the Ordinance.

McGann will also review the definitions section and prepare a list of terms that are not used in the draft ordinance so that they can be removed in the final draft.

When the draft is complete McGann will send it to the Borough Solicitor for review. The Solicitor will be asked to provide any feedback at or before the April 13 Council meeting. If the Solicitor approves, the draft will be forwarded to Dauphin County Planning Commission for review and comment. Per the state Municipal Planning Code, no substantive changes can be made to the draft once it has been sent to the County Planning Commission.

Finally, Council will need to hold a public hearing on the Ordinance prior to final adoption. This must happen 45 or more days after the County Planning Commission receives the draft. Committee members will recommend the Council set the hearing on Wednesday, June 29 in the Middle/High School cafeteria. McGann was directed to request the use of the facility.

There being no further business, the meeting adjourned at 9:40 p.m.

Respectfully Submitted

Christopher McGann
Millersburg Borough Manager