

Millersburg Borough Council Minutes
August 23, 2017
Millersburg Borough Council Chambers

Call to Order – President Dietz re-called the Council meeting to order at 7:04PM with Cl’ms Boyer, Breach (arrived at 7:10PM), Ibberson and Paden present. Mayor Ibberson (arrived at 7:25PM), Manager McGann and Secretary Jackson were also present. Solicitor Kerwin arrived at 8:05PM. President Dietz gave the invocation, followed by the Pledge of Allegiance.

Guests – Eric Wolochuk and Jeff Stansfield

Public Comment

President Dietz recognized Jeff Stansfield, VFW Post #5507 Commander. Mr. Stansfield requested Council’s approval of Borough Resolution No. 17-19, which states that the Borough will serve as a co-applicant for the VFW’s Local Municipal Share Grant (Gaming Grant) application. They are seeking funding for repairs to their social club building. Motion by Cl’m Boyer, seconded by Cl’m Paden to approve Borough Resolution No. 17-19. Motion carried. Mr. Stansfield thanked the Council and then left the meeting.

Unfinished Business

Certificate(s) of Deposit Disposition – Council reviewed the status of the Borough’s two certificates of deposit. One matured on August 20th with a current value of \$66,815.57. The second CD will mature on September 17th and is currently valued at \$35,720.90. Motion by Cl’m Boyer, seconded by Cl’m Ibberson to direct Secretary Jackson to redeem both CD’s upon maturity and place the funds in the account with the highest interest earnings. Motion carried.

Commonwealth Code Inspection Service, Inc. Contracts – The contracts were reviewed by Solicitor Kerwin, who suggested additional language of a 90-day opt out clause and a requirement of CCIS’s insurance certificate, which must be acceptable to the Borough’s insurance agent.

Council agreed that a property maintenance complaint will only be referred to CCIS if Manager McGann is not able to handle it. Otherwise the complaint will be processed by Manager McGann and the Police Department. Motion by Cl’m Boyer, seconded by Cl’m Breach to approve the agreement between Millersburg Borough and CCIS and to appoint Manager McGann as the Code Official. CCIS and the Borough’s full and part time officers will be deputized to investigate and enforce the Borough’s Property Maintenance Ordinance. The motion includes approving Borough Resolution Nos. 17-14 and 17-18, which are amendments to the Fee Schedule. The agreement will be effective as of the date that CCIS representatives sign it. Motion carried with yes votes from Cl’ms Boyer, Breach, Dietz, Ibberson and Paden.

Council next discussed the Zoning and Uniform Construction Code agreements. Motion by Cl’m Boyer, seconded by Cl’m Paden to approve the agreement with CCIS to administer the Borough’s Zoning Ordinance and to approve Borough Resolution No. 17-17, which is an amendment to the Fee Schedule. The motion was also to approve the UCC agreement with CCIS and to appoint CCIS as the Building Code Official; all parts of the motion effective August 29, 2017. Motion carried. Council directed Manager McGann to prepare a press release to advise the public of this change and a letter to Light-Heigel Associates advising them that they are to continue working on the current permits through completion and return any new application to the Borough.

Mr. Wolochuk then left the meeting and Solicitor Kerwin arrived.

New Business

CDBG – DR Grant Sub-Recipient Agreement – President Dietz explained the agreement for the State Street Storm Sewer Relocation Project. Solicitor Kerwin stated that it is acceptable from a legal standpoint. The agreement includes the scope, an estimated project budget, a project timeline and monthly progress reports which the Borough must complete and submit to DCED. The grant itself is for \$946,000. The project total is \$1,234,868.12. The local match is \$99,000 from the Millersburg Area Authority and up to \$100,000 each from both the Borough and Upper Paxton Township. The project must be completed by December 31, 2018; no more extensions will be allowed. The timeline is to sign the agreement, finish the PennDOT permitting, bid the project, award the contract, issue the notice to proceed, allow seven months for construction, followed by final completion and project closeout. Council directed Manager McGann to compose a letter to Dauphin County that re-establishes the Borough's match commitment from all three entities, which will total up to \$299,000. Additional language is to be included in the agreement to include full street paving rather than trench repair and two 45 degree angles in the pipe at the intersection of East and Union Streets instead of the proposed single 90 degree angle as bid alternates, so if funding is available to cover these scope changes, they could be added to the project. Motion by Cl'm Boyer, seconded by Cl'm Paden to approve signing the Sub-Recipient Grant Agreement between Dauphin County and Millersburg Borough for the State Street Storm Sewer Relocation Project with the additional language as above. Motion carried with yes votes from Cl'ms Boyer, Breach, Dietz, Ibberson and Paden.

Enforcement of Property Maintenance Code - Council instructed Solicitor Kerwin to draft a letter to the Patrol Officers' Association advising them that they will continue doing enforcement of the Property Maintenance ordinance for violations that are handled in-house. Council discussed amending the 30 days to file an appeal language, but took no action. McGann was directed to draft the trash ordinance amendment. Solicitor Kerwin then left the meeting.

Brick Repointing Quotes – Manager McGann reviewed the two quotes received. Eagle Ridge Contracting, Inc. quoted \$4,435 and British Masonry & Restoration, Inc. quoted \$965 for repointing one section of the parapet wall on the east side of the Borough building. Motion by Cl'm Breach, seconded by Cl'm Paden to approve the quote from British Masonry & Restoration, Inc. and to request a quote from them for repointing the rest of the building as necessary, since this portion of the project came in well under budget. Motion carried with yes votes from Cl'ms Boyer, Breach, Dietz, Ibberson and Paden.

Street Closure Request – Dockey Auction Services – Yvonne Dockey Romberger has requested the closure of a portion of the 800 block Cherry Street and Christian Street between Center and Cherry Streets on September 27 from noon to 8:00PM for a public auction at 824 Center Street. The street closure fee and the certificate of insurance have been received. Motion by Cl'm Paden, seconded by Cl'm Ibberson to approve the agreement as presented. Motion carried.

Reallocation of Clean-Up Funds – Cl'm Boyer reported that Public Works crew and Grosser's Excavating have cleaned the river front twice and that there is \$1,300 remaining in that line item. Boyer requested the use of those funds to do additional clean up at the MYO compost site. Motion by Cl'm Ibberson, seconded by Cl'm Breach to use the excess funds as presented. Motion carried with yes votes from Cl'ms Boyer, Breach, Dietz, Ibberson and Paden.

President Dietz announced that the next regular Council meeting will be September 13th at 7:00PM. Motion by Cl'm Ibberson, seconded by Cl'm Paden to adjourn the meeting at 9:03PM. Motion carried.

Respectfully submitted,

Ann Bowman Jackson
Borough Secretary