

**Millersburg Borough Council Minutes**  
**November 21, 2017**  
**Millersburg Borough Council Chambers**

Call to Order – President Dietz re-called the Council meeting to order at 7:06PM with CI’ms Boyer, Ibberson and Paden present. Mayor Ibberson (arrived at 8:05PM), Manager McGann and Secretary Jackson were also present. President Dietz gave the invocation, followed by the Pledge of Allegiance.

Guests – Erin Letavic and John Orr.

**Public Comment**

President Dietz recognized Erin Letavic from Herbert, Rowland & Grubic, Inc. Ms. Letavic gave a presentation on the State Street Storm Sewer Relocation Project. Twice monthly conference calls were initiated in September and the calls include Millersburg Borough, Millersburg Area Authority, Dauphin County DCED, Upper Paxton Township and HRG. Ms. Letavic reviewed the most recent plans and requested Council action to advertise the project contingent upon receiving PennDOT Highway Occupancy Permit approval. Motion by CI’m Paden, seconded by CI’m Ibberson to proceed with bidding the project. Motion carried with yes votes from CI’ms Boyer, Dietz, Ibberson and Paden. Ms. Letavic and Mr. Orr then left the meeting.

**Unfinished Business**

Tentative Adoption of 2018 Budget – Council made additional revisions on the 2018 budget drafts. The General Fund budget totaled \$1,079,590; the Capital Improvement budget totaled \$92,936.07; and the Liquid Fuels budget totaled \$105,349.24.

Advertisement of 2018 Budget and Borough Ord. No. 6-17 – 2018 Tax Levies – President Dietz reported that the proposed 2018 tax levies are 5.45 mills for real estate taxes and .75 mills for fire protection taxes. Motion by CI’m Ibberson, seconded by CI’m Boyer to tentatively adopt the 2018 budgets and to advertise them for public inspection, along with Borough Ordinance No. 6-17 in the Daily Item and the Upper Dauphin Sentinel. Motion carried with yes votes from CI’ms Boyer, Dietz, Ibberson and Paden.

Lamppost Bids – Manager McGann reported that we didn’t receive any bids. President Dietz directed that he re-photograph and re-post the information on the Borough’s website.

Borough Resolution No. 17-21 – Posting Policy – Council reviewed the amended draft and the matter was then tabled.

**New Business**

Petition to Reduce Size of Council – Council discussed the procedure and agreed to proceed. Motion by CI’m Paden, seconded by CI’m Ibberson that after considering many facts, including but not limited to the difficulty in filling Borough Council vacancies and the declining population in Millersburg Borough, that it would be in the best interest of the Borough to reduce the size of the Council from seven members to five members. Therefore, the motion is to direct the Borough Manager to prepare a petition to be circulated among the registered voters in the Borough, requesting that the Dauphin County court schedule a hearing on the petition to consider reducing the size of Millersburg Borough Council from seven members to five members. Motion carried. Council directed Manager McGann to create clean copies of the petition, enumerate the list of signers and request a voter list from Dauphin County. CI’ms will circulate the petition.

Mayor’s Report

New Police Vehicle – Mayor Ibberson reported that the engine in M-7 has died. Chris Hardy will dismantle M-7. Mayor Ibberson reported that Sunbury Motors is offering a 2018 Ford Interceptor SUV for \$30,197. It would arrive next February. 911 Rapid Response has quoted \$9,578.43 to up-fit the vehicle. Motion by Cl'm Ibberson, seconded by Cl'm Boyer to approve purchasing a new police Interceptor SUV from Sunbury Motors for \$30,197 and the customizing to be paid from the Capital Improvement budget. Motion carried with yes votes from Cl'ms Boyer, Dietz, Ibberson and Paden.

Police Equipment Purchase – Mayor Ibberson reported that he would like to have scanners and Metro Alert with ticket writing capabilities installed in the police vehicles. The software would be free through JNET. If the Borough purchases one scanner, there is an organization that will pay for a second scanner. MIS is going to replace Cpl. Wise's desktop computer and Ptl. Trego will be getting a new laptop. His old laptop will be used to track evidence. New anti-virus software is also needed. All of these purchases are within this year's budget. Motion by Cl'm Paden, seconded by Cl'm Ibberson to approve the purchases as presented. Motion carried with yes votes from Cl'ms Boyer, Dietz, Ibberson and Paden.

Disposition of M-7 and M-8 – Council directed Manager McGann to advertise a request for sealed bids for the two old police cars individually; due on January 10, 2018 and to advertise in the Upper Dauphin Sentinel, and post on Facebook and the Borough's website. The vehicles must be picked by the successful bidder up within 14 days of notification. Motion by Cl'm Boyer, seconded by Cl'm Ibberson to proceed as above. Motion carried with yes votes from Cl'ms Boyer, Dietz, Ibberson and Paden.

Manager McGann requested an executive session for a personnel matter. President Dietz called an executive session at 8:47PM. The meeting was called back into regular session at 9:03PM.

President Dietz announced that the next meeting will be on December 13<sup>th</sup> at 7:00PM. Council will be adopting the 2018 budgets, tax levy ordinance and fee schedule as well as tending to other business.

Facebook Page – President Dietz directed Manager McGann to update the Shop Small posting with the correct information for the 2017 event. The Christmas Tree Lighting event starting time is also to be corrected to 6:00PM.

Motion by Cl'm Ibberson, seconded by Cl'm Paden to adjourn the meeting at 9:07PM. Meeting adjourned.

Respectfully submitted,

Ann Bowman Jackson  
Borough Secretary