

Millersburg Borough Council Minutes
August 8, 2018
Millersburg Borough Council Chambers

Call to Order – President Dietz called the Council meeting to order at 7:03PM with Cl’ms Boyer, Hoch, Ibberson and Rivera present. Mayor Ibberson, Manager McGann and Secretary Jackson were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

Guests – Dennis Maloskey

Approval of Minutes – Motion by Cl’m Rivera, seconded by Cl’m Hoch to approve the minutes from the July 11 and July 25, 2018 meetings as presented. Motion carried.

Public Comment – President Dietz recognized Dennis Maloskey of 364 North Street. Mr. Maloskey was present to introduce himself to the Council and to thank Council for appointing him to the Zoning Hearing Board. He also commented that the Tour de Millersburg was well organized. President Dietz welcomed Mr. Maloskey to Millersburg and thanked him for volunteering to serve on the Zoning Hearing Board.

Financial Reports – Council reviewed the Financial Report. Motion by Cl’m Ibberson, seconded by Cl’m Rivera to accept the Financial Report as presented. The Capital Improvement Year to Date Report was also reviewed. Motion by Cl’m Rivera, seconded by Cl’m Hoch to approve the Check Detail Report as presented. Motion carried with yes votes from Cl’ms Boyer, Dietz, Hoch, Ibberson and Rivera.

Committee Reports

Employee Relations

Review of Comp. Time Proposal – Manager McGann reported that the draft of the Comp Time policy revision is not yet ready for Council action. Solicitor Kerwin has not reviewed it yet. The revised policy eliminates the 90 day deadline to use the comp time and sets maximums for banking hours for both uniformed and non-uniformed employees. President Dietz directed Manager McGann to draft language to address payout of hours exceeding the allowable maximums, should an employee encounter that situation.

Public Works Employee Evaluations – Manager McGann reported that he will be conducting the evaluations prior to the September Committee Meetings.

Finance and Risk Management

Treasury Notes – President Dietz reported that he attended a recent Morgan Stanley presentation at a PSAB Board meeting and noted that T-notes are earning 4% interest. Terms were not known. Secretary Jackson was directed to research this option.

Parks and Recreation

Report From Chairman – Cl’m Boyer reported that the swinging bridge sustained some structural damage in the recent flood and is currently closed. James Koppenhaver, a structural engineer is scheduled to come to inspect the bridge and uprights next week. Deck boards and one railing are confirmed damaged by debris. Upper Paxton Township has restored the “upper road” to the MYO. Manager McGann was directed to send a thank you to the Supervisors for their quick response in restoring the access road. Additionally, McGann reported that the Supervisors will be working on eliminating the “lower road” and widening and lowering the “upper road” under the railroad bridge. McGann reported minimal debris along the riverfront. There are funds remaining in the budgeted amount for riverfront clean-up.

Facility Use Agreement – Healthy Kids Running Series – The organization requests the use of MYO Park on Sundays from September 16 through October 14, from 4:00 to 6:00PM for the children’s running program. The user fee would be waived. Manager McGann reported no conflict with either baseball or football. Motion by Cl’m Boyer, seconded by Cl’m Rivera to approve the agreement as presented and to waive the user fee. Motion carried.

Property

Keystone Property Update – Cl’m Rivera reviewed Draft #5 of the proposed storage building. Recommendations were:

- Determine actual property lines, especially with reference to the retaining wall
- Clear vegetation from the lot
- Manager McGann to get a price from Borough engineer for a storm water management plan
- Get ideas for floor drains from Borough engineer
- Addition of a roof fan, to use in conjunction with exhaust fans

Tires for JD1050 Tractor – Manager McGann reported that a tire had to be patched today and the cost was \$126 at Lapp’s Tire Service in Halifax. Lapp’s has quoted \$1,313 for four new tires. Council directed that the mechanical condition and usefulness of the tractor needs to be determined first and directed McGann to get additional information compiled for budget time.

Public Safety – Cl’m Ibberson had nothing to report.

Streets

Parking Meter Discussion - Council discussed parking meter revenue going towards the General Fund and the need for an alternate source of income, should use of the meters be discontinued. Cl’m Hoch questioned the specified hours and days for meter operation and expressed that it does not seem to be conducive to shopping. Further, he expressed his dissatisfaction with the meters being used on largely residential blocks. President Dietz asked Cl’m Hoch to put a proposal together, with revised hours and days for Council consideration at the August Committee meeting.

Compact Car Ordinance – Both Cl’ms Hoch and Boyer reported that they received negative feedback on the recently adopted ordinance regarding compact car parking restrictions on Market Street. Mayor Ibberson also reported that the police have no way to enforce this ordinance, using current ticket stock.

Paving Projects – Cl’m Hoch questioned the North Street/Seal Street patching. Manager McGann reported that he is waiting for school buses to begin travelling that route before having any final work done. The main paving project will begin next week.

Economic Development

Viewing Party – Cl’m Dietz reported that viewing party was held at the Colonnade on July 30. Ten to fifteen people were in attendance to see the two programs featuring Millersburg.

Tasting Tour – The Rotary Club’s Tasting Tour will be held on Saturday, August 11, from noon to 4:00PM.

Hershey/Harrisburg Regional Visitor’s Bureau Membership – President Dietz recommended renewing our membership for 2019. The Borough’s membership provides for Borough businesses to get a discount on their memberships, the Borough gets a landing page on HHRVB’s website and the Borough’s special events are listed on the community calendar. Motion by Cl’m Ibberson, seconded by Cl’m Rivera to renew the Borough’s membership for 2019 for \$200. Motion carried with yes votes from Cl’ms Boyer, Dietz, Hoch,

Ibberson and Rivera. Manager McGann and Secretary Jackson were directed to create a listing of the publications and media outlets who post the information (i.e., HHRVB, Borough News, Where & When, RSVP.org, Patriot News).

Mayor's Report – The July Police Department statistical reports were provided to all Cl'ms. Mayor Ibberson had nothing further to report.

Manager's Report – Written report provided to all Cl'ms. McGann had nothing further to report.

Unfinished Business

HRG Invoice – Council reviewed the latest invoice for work on the State Street Storm Sewer Relocation project. Motion by Cl'm Boyer, seconded by Cl'm Ibberson to forward the invoice for \$24,177.06 to Dauphin County for payment. Motion carried with yes votes from Cl'ms Boyer, Dietz, Hoch, Ibberson and Rivera.

New Business

Letter of Support – Rail Trail Project – Council reviewed a letter of support to be included with Dauphin County Park & Recreation Department's grant application for funding to extend the Lykens Valley Rail Trail between Elizabethville and Lykens. Motion by Cl'm Hoch, seconded by Cl'm Rivera to approve sending the letter. Motion carried.

Mayor Ibberson left the meeting.

Resolution No. 18-16 School District Gaming Grant – This resolution states the Borough's intent to serve as a co-applicant for the School District's gaming grant application for funding for ADA upgrades and installation of security doors. Motion by Cl'm Ibberson, seconded by Cl'm Boyer to approve Borough Resolution No. 18-16. Motion carried.

Shared Services Agreement – Manager McGann reported that this is not yet ready for Council action, but shared the draft agreement with Council. The intent of the agreement among the Borough, Millersburg Area Authority and Upper Paxton Township, is to state that each party has its own workers compensation insurance and would use that insurance if one of their employees were injured while on a job for one of the other parties. When finalized, the draft agreement will need to be reviewed by Solicitor Kerwin and KMIT.

K2 Consulting Services Invoice – Council reviewed the invoice for required archeological investigations performed as part of the MYO Park Renovation project. Motion by Cl'm Rivera, seconded by Cl'm Hoch to pay \$6,570 to K2 Consulting from the MYO Park Renovations grant account. Motion carried with yes votes from Cl'ms Boyer, Dietz, Hoch, Ibberson and Rivera.

New Business

Council Vacancy- Nicole Hooper of 306 Pine Street submitted a resume for Council review. Dennis Maloskey also indicated his interest but does not fulfill the residency requirement. Cl'm Boyer nominated Nicole Hooper. Motion by Cl Ibberson, seconded by Cl'm Hoch to close nominations. Motion carried and President Dietz declared the vacancy filled by Nicole Hooper. Cl'm Boyer then left the meeting.

Communications – All communications were made available to Cl'ms. There was nothing requiring Council action.

HRG – CDBG-DR Storm Sewer Relocation Project – Manager McGann reported that the substantial completion date has been pushed back. There is a 12-month warranty on the work. Cathy's Critter's claim regarding loss of business is on-going. One resident complained of a flooded basement during the recent heavy rains; Farhat pumped out the basement. A pay application is expected for action at the August 22 meeting. HRG is waiting for Farhat to provide costs for paving for Council's review.

Organization Reports

Upper Dauphin COG – President Dietz announced that there was no meeting last month and that the next meeting will be in September, hosted by Upper Paxton Township.

Millersburg Planning Commission – Minutes were provided. Manager McGann called Cl'ms attention to the draft of the zoning ordinance amendment. The final version should be ready for Council action at the September meeting.

Millersburg Pool Association – President Dietz reported that pool representatives have visited Hampton Township and Waterworks at Hershey Lodge to see their splash pads. They will need to contact Ed Fegley next. The pool will close on August 20.

Millersburg Fire Company – July meeting minutes were provided to all Cl'ms. Cl'm Ibberson reported that they did not meet yet this month. The Fire Company will be starting a Safety Committee.

Millersburg Area Authority – July minutes were provided to all Cl'ms.

Dauphin County Tax Collection Committee – Secretary Jackson reported that the next regular meeting is in September.

Millersburg Ferry Boat Association – No minutes provided. Manager McGann reported that they meet tomorrow evening and that they are in need of a tractor to move their dock as necessary.

Dauphin Lebanon County Boroughs Association – President Dietz reported that the July meeting was postponed due to municipalities dealing with flooding issues. The meeting has been rescheduled for August 28.

Zoning Hearing Board – Manager McGann reported that there were no hearings.

Upper Dauphin Industrial Development Authority – There was no report.

Millersburg Civil Service Commission – No report.

JMT (Master Parks Plan) – Manager McGann reported the Local Study Committee meeting has been rescheduled for September 25.

Millersburg Borough Safety Committee – There was no meeting.

Next Meeting – President Dietz announced that the next Committee meeting will be on August 22.

The meeting was recessed to the Call of the Chair at 9:18PM.

Respectfully submitted,
Ann Bowman Jackson
Borough Secretary