

**Millersburg Borough Council Minutes**  
**February 27, 2018**  
**Millersburg Borough Council Chambers**

**Call to Order** – President Dietz called the Council meeting back to order at 7:02PM with Cl’ms Boyer, Breach, and Ibberson present. Manager McGann and Secretary Jackson were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

**Guests** – None.

**Public Comment** – There was no public comment.

**Unfinished Business**

**YSM Contract Addendum** – Council reviewed the change order for the MYO Park Renovations project. This change order includes the Chapter 105 permit application, an erosion and sedimentation control plan and a storm water management site plan at an additional cost of \$21,000. Motion by Cl’m Breach, seconded by Cl’m Boyer to approve the addendum at \$21,000, bringing the total engineering services amended contract amount to \$62,700 with the intention of using the Lorena Lemons estate funding to offset the cost, to allow more money to go the project itself. Motion carried with yes votes from Cl’ms Boyer, Breach, Dietz and Ibberson.

**Employee Manual Addendum** - Council reviewed the proposed revisions to Sections 301 and 302 of the Employee Manual and the proposed flex time policy. President Dietz called an executive session at 7:06PM for discussion of a personnel issue. Manager McGann left Council Chambers. Secretary Jackson left Council Chambers part way through the executive session. Manager McGann was later called into the executive session. The meeting was called back into regular session at 7:42PM with Secretary Jackson returning to Council Chambers. Council made two minor clarifications to the wording in the flex time policy. Motion by Cl’m Breach, seconded by Cl’m Ibberson to approve the new policies with the two changes. Motion carried.

**New Business**

**Approval of Contract – State Streets Storm Sewer Project** – Council reviewed the construction contract with Farhat Excavating for the State Street Storm Sewer Relocation project. Manager McGann reported that the Borough Solicitor and our insurance agent have both reviewed and approved the documents. Cl’m Boyer updated the Council on today’s conference call; everything seems to be on track. We are on target regarding the deadline, and HRG is working to not jeopardize any of the grant funding. Motion by Cl’m Ibberson, seconded by Cl’m Breach to approve the HGR contract for the State Street Storm Sewer Relocation project for \$947,220. Motion carried with yes votes from Cl’ms Boyer, Breach, Dietz and Ibberson.

**Street Closure Request** – The Susquehanna Masonic Home and A&A Contracting have requested the closure of the 100 block of Center Street between West and Market Streets beginning February 26 for repairs to the building roof. No ending date was specified, but March 9 was proposed. The closure has already begun, and payment of the \$25 user fee and the certificate of insurance have been received. Motion by Cl’m Boyer, seconded by Cl’m Ibberson to approve the agreement as presented. Motion carried; Cl’m Boyer abstained due to being a member of the Masons.

**Easter Egg Hunt Announcement** – Manager McGann reported that there will be an Easter Egg Hunt on March 31 at Seal Park at 1:00PM sponsored by St. Paul’s Lutheran Church and the Lions Club, using special beeping eggs for sight impaired children.

Motion by Cl’m Ibberson, seconded by Cl’m Breach to adjourn the meeting at 7:49PM.

Respectfully submitted,

Ann Bowman Jackson  
Borough Secretary