

**Millersburg Borough Council Committee of the Whole**  
**Minutes**  
**July 25, 2018**  
**Millersburg Borough Council Chambers**

Present: Committee Chairs Chris Dietz, Dave Rivera, Brian Hoch, Gary Ibberson, and Joy Breach. Mayor Rick Ibberson and Borough Manager Chris McGann were also present.

Guest: Kara Latshaw

The meeting came to order at 7:04 p.m.

**Gaming Grant**

Ms. Latshaw requested that Council co-sponsor a Gaming Grant on behalf of the Millersburg Area School District, with the support of the Maroon and Gold Foundation. Dauphin County has agreed to accept the co-sponsorship, even though the deadline will have passed before Council can take the required formal action. The District will be seeking approximately \$140,000 for security doors and stair lifts at the Middle/High School Campus. The school district understands that a local contribution toward the project will be necessary. Committee members agreed to the co-sponsorship and the required resolution will be on the agenda for the Business Meeting. Ms. Latshaw further reported that the Foundation will be seeking funds through the Lenker Foundation for first aid kits in the school.

**Splash Pad Project**

Ms. Latshaw also reported on the progress of the splash pad at the Millersburg Pool, which is partially funded by a Gaming Grant. The Pool Association is working on the final design and a contractor has been selected. There was some discussion of the final design concepts and permitting requirements. The goal is to break ground after the closing date of Aug. 19 and complete the project before the opening in 2019. The Pool Association is attempting to use local subcontractors to keep costs under control. The Committee agreed to offer the services of the Borough Public Works Crew and use of Borough equipment for a maximum of five work days. This will be an action item for the Business Meeting. Ms. Latshaw left the meeting following her business.

**Comp Time Policy**

Council previously requested additional research on the compensatory time policy for Borough employees. Mayor Ibberson provided some guidance and McGann will compose a revised policy for Council's consideration.

**Shared Services Agreement**

KMIT is requesting that Millersburg Borough adopt a shared services agreement to cover situations in which it provides labor to other entities for workers compensation purposes. McGann recommends expanding the scope to address equipment sharing. The Borough most frequently cooperates with the Millersburg Area Authority and Upper Paxton

Township and those entities have agreed in principle to such an arrangement. McGann will work on a draft agreement.

**Market Street Parking Ordinance**

Mayor Ibberson reported on a problem with enforcement. Specifically, certain models of cars may or may not be classified as “compact” based on the manufacture year. Chairman Hoch also reported that a number of businesses are unhappy with the ordinance.

**River Street Sign Proposal**

McGann reported an ongoing issue with boat trailers being parked on River Street for whole weekends while boaters camp on the islands. The result is that residents and visitors have limited on-street parking. McGann suggested non-regulatory signs requesting that boat trailers be parked at the Reamer lot. McGann will work with Chairman Dietz on the exact wording of the signs.

**Rail-Trail Gate Key**

Upper Paxton Township has requested a key to the Rail-Trail gate for use in emergencies. Committee members had no objection.

**Letter of Support**

Chairman Dietz reviewed a proposed letter of support for a project to construct another section of the Rail-Trail extending from Elizabethville to Lykens. The letter would only be offered if all parties involved agree to the project. The Committee had no objections to providing the letter of support. Formal approval of the letter will be an action item during the Business Meeting.

**Executive Session**

An executive session to discuss two personnel matters was called at 8:03 p.m. McGann was excused to deal with a flooding concern. He returned at 8:27 p.m.

**The following items will be on the agenda for the Aug. 8 Business Meeting:**

**Parks: Facility Use Agreement – Healthy Kids Running Series**

**Employee Relations: Review of Comp Time Proposal**

**Unfinished Business: HRG Invoice**

**New Business: Letter of Support – Rail Trail Project**

**New Business: Resolution No. \_\_\_\_ -- School District Gaming Grant**

**New Business: Shared Services Agreement**

There being no further business, the meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Christopher M. McGann  
Millersburg Borough Manager