

Millersburg Borough Council Minutes
August 14, 2019
Millersburg Borough Council Chambers

Call to Order – President Dietz called the Council meeting to order at 7:00PM with Cl'ms Boyer, Breach, Hoch, Ibberson and Rivera present. Mayor Ibberson, Manager McGann and Secretary Jackson were also present. Solicitor Kerwin arrived at 7:40PM. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

Guests – Dennis Maloskey and Skip Wingard.

Approval of Minutes – Motion by Cl'm Rivera, seconded by Cl'm Hoch to approve the minutes from the July 10, July 24 and July 25, 2019 meetings as presented. Motion carried.

Special Meeting Recap – President Dietz questioned how the joint meeting with the Police went since he was absent. Cl'm Hoch responded that they had a nice tour of the Police Department and the Officers encouraged them to ask whenever they may have questions. Manager McGann stated that the Borough may not use a referendum to ascertain whether or not the residents would support a tax increase to fund expanded police services.

Public Comment

President Dietz recognized Dennis Maloskey, property owner at 364 North Street. Mr. Maloskey explained that he lives in Palmyra currently. Furthermore, he stated that he had his water shut off at the North Street property since mid-June but continues to receive bills from the Millersburg Area Authority for a turn-on fee and penalties. President Dietz directed Manager McGann to request a detail explanation of all of Mr. Maloskey's charges from the Authority Office and to find out if his account is active or closed. McGann is to forward the requested documentation to Mr. Maloskey at his Palmyra address.

Additionally, Mr. Maloskey reported that he had an extended illness from which he is still recovering, which prevented him from moving forward on the farmers' market project at his Center Street property.

President Dietz recognized Skip Wingard. Mr. Wingard thanked the Council and Borough employees for their support for the recent bike race. Wingard questioned the possibility of re-paving of Boyd Street following the slip-lining project. Manager McGann reported that the Public Works crew will be working on that area within the next week or two, using hot mix. President Dietz stated that there was confusion in communicating the dates of this year's races. Officer Trego was unaware of the bike race dates and decided to forgo a planned vacation in order to work the race dates. Mr. Wingard provided the 2020 race dates – August 1 and 2. Mr. Maloskey offered kudos to the Borough and Tour de Millersburg Committee on a great event this year.

Financial Reports – Council reviewed the Financial Report. Motion by Cl'm Breach, seconded by Cl'm Ibberson to accept the Financial Report as presented. Motion carried. Motion by Cl'm Rivera, seconded by Cl'm Ibberson to approve the Check Detail Report as presented. Motion carried with yes votes from Cl'ms Boyer, Breach, Dietz, Hoch, Ibberson and Rivera.

Committee Reports

Employee Relations

PMRS Pension Plan Documents – Manager McGann reported that he reviewed the revised PMRS pension plans, which establish the DROP for the Police Plan and add a disability provision to the Non-Uniformed

plan. Both provisions will be retroactive to January 1, 2019, once they are approved by Council and the PMRS Board. Motion by Cl'm Breach, seconded by Cl'm Rivera to approve both the Police and non-Uniformed PMRS revised pension plan documents. Motion carried with yes votes from Cl'ms Boyer, Breach, Dietz, Hoch, Ibberson and Rivera.

Finance and Risk Management – Cl'm Breach had nothing to report.

2020 Budget – Manager McGann reminded Cl'ms that we should begin work on the 2020 budget shortly. President Dietz directed Secretary Jackson to send out the Committee budget worksheets. McGann reported that Deibler, Straub & Troutman will be working on our business insurance renewals. Secretary Jackson will inquire about the availability of our health insurance renewal rates.

Parks and Recreation

Pine Street Boat Ramp Signage Ordinance – Cl'm Boyer reported that the Pine Street boat ramp is being used more heavily, and some vehicles are not abiding by the "No Parking" signs at the river's edge. Since the signs are not backed by any ordinance, he has asked Manager McGann to draft an ordinance to address this.

Additional Parks Items – Cl'm Boyer asked that the Public Works crew place more trash barrels at the old Millersburg Reamer lot. The dead trees need to be remedied throughout the Parks. Manager McGann responded that this has already been done.

Grosser's Excavating Clean-Out – Cl'm Boyer reported that he would like to schedule Grosser's to do some needed clean-out. He proposed using \$2,600 budgeted for Park equipment rental, the remaining \$1,200 from Riverfront clean-up, \$2,000 from MYO compost site clean-up and \$200 from Park construction supplies, totaling \$6,000. Motion by Cl'm Boyer, seconded by Cl'm Breach to proceed as detailed. Motion carried with yes votes from Cl'ms Boyer, Breach, Dietz, Hoch, Ibberson and Rivera.

YSM Invoice – Council reviewed the latest invoice for \$2,718.50. Manager McGann advised that this invoice should be paid from the Borough's DCNR MYO Renovations Grant account and then we should seek reimbursement from the Borough's Gaming Grant. Motion by Cl'm Boyer, seconded by Cl'm Rivera to approve payment of the invoice and seek reimbursement as presented. Motion carried with yes votes from Cl'ms Boyer, Breach, Dietz, Hoch, Ibberson and Rivera.

President Dietz called an executive session for legal reasons at 7:45PM. Mr. Maloskey and Mr. Wingard left Council Chambers. Solicitor Kerwin left the meeting at the end of the executive session. The meeting was called back into regular session at 8:18PM.

Property

Pine Street Property Update – Cl'm Rivera reported that the cost estimate provided by Agpoint for the new Public Works building is \$365,776 excluding a salt shed and solar panels. He asked Clm's to begin thinking about funding alternatives, possibly adding the administrative offices or scaling back the project. President Dietz directed Manager McGann to look for other funding sources, including contacting Frank Lynch with DEP.

School Zone Signs – President Dietz questioned the status of the new flashing School Zone signs. Manager McGann reported that they are being installed now and should be completed shortly after school begins.

Status of Reamer Lot – Cl'm Breach questioned the status of the Reamer lot and whether or not it will be returned to the tax rolls. Regarding development, Manager McGann reported that we previously notified the Dauphin County Land Bank that Borough Council's first choice is a commercial site, followed by a

residential site as the second choice. Either possibility must be built up to flood plain standards. McGann will check in with the Dauphin County Land Bank.

Renovations to Council Chambers – Cl'm Boyer stated that the carpeting in the Council meeting room needs to be replaced. Manager McGann was directed to get some prices. Other remodeling ideas were mentioned.

Cl'm Hoch left the meeting.

PPEEC Electric Rate – Council reviewed the rate for 2020. Motion by Cl'm Rivera, seconded by Cl'm Breach to approve the rate of .04838/kWh beginning January 1, 2020. Motion carried with yes votes from Cl'ms Boyer, Breach, Dietz, Ibberson and Rivera.

Public Safety – Cl'm Ibberson had nothing to report.

Cl'm Boyer also questioned the outcome of the Special meeting, since he was unable attend, stating that the minutes did not have much detail of the topics discussed. Referencing Cpl. Wise's survey, Cl'm Boyer questioned Mayor Ibberson on whether or not he feels that the safety aspect of a lack of backup is a deterrent to our difficulty in hiring new officers. Boyer stated that we need full-time coverage for the safety of Borough residents and again questioned raising taxes to enable us to provide additional coverage. President Dietz stated that this will be discussed further during Budget meetings and reminded Clm's that we will need to budget for the DROP and possibly new hire/s in preparation for the current officers' retirements.

Streets

Paving Project – Manager McGann reported that the paving project is complete, but the contractor will need to re-seed. The final invoice came in at \$2,500 less than contracted.

Facility Use Agreement - Halloween Window Painting Contest – The VFW requested the use of Veterans Park and various sidewalks for the Halloween Window Painting Contest from 11:00AM to 5:00PM on October 21. Manager McGann reported that we have received the appropriate certificate of insurance.

Facility Use Agreement - Halloween Parade – The VFW requested the use of Market Square and various streets for the Halloween Parade from 6:00 to 9:00PM on October 23. Manager McGann reported that we have received the appropriate certificate of insurance. Motion by Cl'm Breach, seconded by Cl'm Rivera to approve both agreements and to waive all fees. Motion carried.

Compact Car Signs – Cl'm Boyer questioned the status of removing the "Compact Car Only" parking signs on Market Street. Manager McGann responded that the LTAP study indicated that the speeding issue on Market Street needed to be addressed and that the Public Works crew has installed the new "Pedestrian Crossing" signs as a traffic control/traffic calming measure. The matter was then tabled to the August Committee meeting for further discussion.

Economic Development – Cl'm Dietz had nothing to report.

Mayor's Report

Trick-or-Treat Date – Mayor Ibberson announced that Trick-or-Treat will be held on Thursday, October 31, from 6:00 to 8:00PM.

Manager's Report – Written report as well as a supplement on Property Maintenance violations were provided to all Cl'ms. Cl'm Boyer expressed his views on the Manager's turn-around time for Property Maintenance complaints and directed Manager McGann to work within the three to five day range.

Unfinished Business – None.

New Business

Borough Resolution No. 19-09 Gaming Grant Application Co-Sponsorship for Just for Today – This resolution states Borough Council’s agreement to seek co-sponsorship for Just For Today’s Gaming Grant application for funding for the renovations, furnishings and operations of an addiction and veterans’ treatment facility at 444 Market Street. Motion by Cl’m Breach, seconded by Cl’m Rivera to approve Borough Resolution No. 19-09. Motion carried.

October Committee Meeting Rescheduled Date – The Halloween Parade is scheduled for the same evening as the standing date for Committee meetings. Not all Cl’ms have responded to Manager McGann’s availability survey for alternate meeting dates. This matter was tabled until the September Council meeting.

Re-Advertise Borough Ordinance No. 1-19 – PMRS Pension Plans – Council reviewed the legal notice to re-advertise Borough Ordinance No. 1-19 for adoption at the September Council meeting. This ordinance amends both the Police and Non-Uniformed pension plans. Motion by Cl’m Breach, seconded by Cl’m Rivera to re-advertise the ordinance one time in the Upper Dauphin Sentinel. Motion carried with yes votes from Cl’ms Boyer, Breach, Dietz, Ibberson and Rivera.

Advertise Borough Ordinance – Open Burning – Council reviewed the legal notice and draft ordinance revising the restrictions on opening burning in the Borough and made a number of edits to the ordinance. President Dietz directed Manager McGann to re-work the ordinance to reflect the new language and the matter was then tabled until the August Committee meeting.

Advertise Borough Ordinance No. 3-19 – Off-Street Parking and Standing Water – Council reviewed the legal notice and the draft ordinance which amends the Property Maintenance Ordinance, by clarifying off-street parking and prohibiting standing water on private property. Motion by Cl’m Breach, seconded by Cl’m Rivera to approve advertising the ordinance for adoption one time in the Upper Dauphin Sentinel. Motion carried with yes votes from Cl’ms Boyer, Breach, Dietz, Ibberson and Rivera.

Communications – All communications were made available to Cl’ms.

Organization Reports

Upper Dauphin COG – Cl’m Dietz reported that there was no meeting.

Millersburg Planning Commission – Manager McGann reported that there was only one member at the meeting.

Millersburg Area Pool Association – No report.

Millersburg Fire Company – June meeting minutes were provided.

Millersburg Area Authority – July meeting minutes were provided to all Council members.

Dauphin County Tax Collection Committee – Secretary Jackson reported that the Committee will not meet until September.

Millersburg Ferry Boat Association – No report.

Dauphin Lebanon County Borough Association – July draft meeting minutes were provided to all Council members.

Zoning Hearing Board – Manager McGann reported that there have been no hearings.

Upper Dauphin Industrial Development Authority – President Dietz reported that we received the financial statements for years 2017 and 2018.

Millersburg Civil Service Commission – No report.

Millersburg Borough Safety Committee – Manager McGann reported that the Committee met to view a safety video.

Next Meeting – President Dietz announced that the Council will meet next on August 28 for Committee of the Whole.

The meeting was properly adjourned at 9:40PM upon motion by Cl'm Breach, seconded by Cl'm Boyer.

Respectfully submitted,

Ann Bowman Jackson
Borough Secretary