

**Millersburg Borough Council Minutes
January 9, 2019
Millersburg Borough Council Chambers**

Call to Order – President Dietz called the Council meeting to order at 7:05PM with Cl’ms Breach, Hoch, Hooper, Ibberson and Rivera present. Mayor Ibberson, Manager McGann and Secretary Jackson were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

Guests – Michael Kattner.

Approval of Minutes – Motion by Cl’m Rivera seconded by Cl’m Breach to approve the minutes from the December 12, 2018 Public Hearing and Council meeting as presented. Motion carried.

Public Comment – none.

Financial Reports – Council reviewed the Financial Report. Motion by Cl’m Rivera, seconded by Cl’m Ibberson to accept the Financial Report as presented. Motion carried. The Capital Improvement Year to Date Report was also reviewed. Motion by Cl’m Rivera, seconded by Cl’m Breach to approve the Check Detail Report as presented. Motion carried with yes votes from Cl’ms Breach, Dietz, Hoch, Hooper, Ibberson and Rivera. President Dietz directed Secretary Jackson to provide a 2018 Fixed Assets report to the Council. This report will reflect expenses made outside the General Fund operating budget.

Committee Reports

Streets

2019 Paving Project – Manager McGann reported that a joint paving project with Upper Paxton Township is suggested for Rising Sun Road. This will be discussed in further detail at the January Committee meetings.

Handicapped Parking Ordinance – Discussion on the proposed ordinance was deferred to the January Committee meetings.

Mayor’s Report – Mayor Ibberson had nothing to report.

Manager’s Report – Written report provided to all Cl’ms. Manager McGann highlighted the Dauphin County Premier Awards luncheon on January 10. Millersburg Borough is an award winner for our zoning ordinance and McGann will dedicate the award to former Councilwoman and Planning Commission Chairwoman Kathy Wolfe’s memory. Additionally highlighted was the Lion’s Club Christmas fund which has a current balance exceeding \$10,000. McGann reported that the final group of LED bulbs will be purchased next. A quote will be coming for metal posts and the final upgrade of wire and sockets will be quoted last. In reference to the State Street Storm Sewer Relocation project, discussion on HRG’s supplemental billing will be deferred to the January Committee meetings.

Unfinished Business – None.

New Business

PA One Call Enrollment – Manager McGann reported that he would like to proceed with a Borough membership, as a utility owner for identifying the locations of storm sewer lines. The approximate one-time cost of enrollment would be \$3.70 and we would be charged for each request that we receive. McGann requested approval to sign the service agreement and to be authorized to process all related documents.

Motion by Cl'm Ibberson, seconded by Cl'm Breach to approve as requested. Motion carried with yes votes from Cl'ms Breach, Dietz, Hoch, Hooper, Ibberson and Rivera.

Legal Notice for Borough Ordinance No. 1-19 Police Deferred Retirement Option Program – Council reviewed the legal notice. Manager McGann reported that Solicitor Kerwin has reviewed and approved the notice. President Dietz directed that the Ordinance and Appendix A (PMRS Policy Statement 10-5) be combined as one document. Motion by Cl'm Rivera, seconded by Cl'm Hooper to advertise the ordinance for adoption, one time in the Upper Dauphin Sentinel for adoption at the February 13 Council meeting. Motion carried with yes votes from Cl'ms Breach, Dietz, Hoch, Hooper, Ibberson and Rivera.

2019 PSAB Memberships and Borough News Subscriptions – Council reviewed the listing of memberships offered to date. Motion by Cl'm Breach, seconded by Cl'm Ibberson to pay PSAB 2019 membership dues of \$402 and to order eight Borough News subscriptions at \$10 each (the Borough Office will receive a complimentary subscription), for a total of \$482. Motion by Cl'm Breach, seconded by Cl'm Ibberson to pay as noted above. Motion carried with yes votes from Cl'ms Breach, Dietz, Hoch, Hooper, Ibberson and Rivera.

Dauphin County Treasurer Return of Uncollected Real Estate Taxes – Secretary Jackson reviewed the final return of uncollected 2018 real estate taxes with Council. The return indicates \$25,337.95 in uncollected real estate taxes and \$2,533.80 in uncollected fire protection taxes, for a total of \$27,871.75. Motion by Cl'm Breach, seconded by Cl'm Rivera to exonerate the Dauphin County Treasurer from collecting the remaining taxes of \$27,871.75 and to pass the uncollected taxes on to the Dauphin County Tax Claim Bureau for collection. Motion carried.

TLC Tree Farm Invoice – Council reviewed the invoice for \$1,422 for the trees. Full reimbursement will come from the Millersburg Lion's Club. Motion by Cl'm Hooper, seconded by Cl'm Hoch to approve paying the invoice of \$1,422 to TLC Tree Farm. Motion carried with yes votes from Cl'ms Breach, Dietz, Hoch, Hooper, Ibberson and Rivera.

Heim's Disposal Quotes – Manager McGann reported on the costs for Clean-Up Day and street sweeping. We would get four 40-yard cans for Clean-Up Day and one 15-yard can for street sweeping. Heim's quoted \$255 per pull and \$78 per ton for disposal. The street sweeper dumpster may need two or three pulls during the week, depending on the amount of debris. Motion by Cl'm Rivera, seconded by Cl'm Hoch to allocate \$3,000 for each event, to cover renting the cans and all disposal. Motion carried with yes votes from Cl'ms Breach, Dietz, Hoch, Hooper, Ibberson and Rivera.

Communications – All communications were made available to Cl'ms. There was nothing requiring Council action. Regarding the PSAB service awards, President Dietz directed Secretary Jackson to research who may be eligible and to apply for them.

Organization Reports

Upper Dauphin COG – President Dietz reported that there was no meeting.

Millersburg Planning Commission – Manager McGann reported that there was no meeting.

Millersburg Area Pool Association – No meeting.

Millersburg Fire Company – No report. Secretary Jackson reported that no minutes or financial reports were received.

Millersburg Area Authority – Minutes provided to all Council members.

Dauphin County Tax Collection Committee – Secretary Jackson reported that they did not meet in December.

Millersburg Ferry Boat Association – Manager McGann reported that no minutes have been received. President Dietz directed Manager McGann to check with the Board on the riverbank plans.

Dauphin Lebanon County Boroughs Association – President Dietz announced the upcoming meeting scheduled for January 22. The guest speaker will be Una Martone, President and CEO of Leadership Harrisburg Area.

Zoning Hearing Board – Manager McGann reported that there were no hearings.

Upper Dauphin Industrial Development Authority – No report.

Millersburg Civil Service Commission – Cl'm Ibberson reported that they held their reorganization meeting.

Johnson, Mirmiran & Thompson (JMT) Master Parks Plan – Manager McGann reported that Council should expect the finalized plan by the January Committee meeting. If the plan is accepted, the grant can be closed out.

Millersburg Borough Safety Committee – Manager McGann reported that the group did not meet.

Next Meeting – President Dietz announced that the next will be the Committee meetings on January 23rd.

Motion by Cl'm Breach, seconded by Cl'm Ibberson to adjourn the meeting at 7:57PM. Motion carried.

Respectfully submitted,

Ann Bowman Jackson
Borough Secretary