

**Millersburg Borough Council Committee of the Whole
Minutes
March 27, 2019
Millersburg Borough Council Chambers**

Present: Committee Chairs Chris Dietz, Dave Rivera, Joy Breach, Gary Ibberson, Nichole Hooper and Brent Boyer. Borough Manager Chris McGann was also present.

The meeting came to order at 7:31 p.m.

Governor's Visit

Chairman Dietz announced that Gov. Tom Wolf is scheduled for a walking tour of Millersburg to highlight the proposed Restore PA program. Several buildings have been selected to be highlighted during the tour. Restore PA would fund a variety of types of capital improvements for local government. The Millersburg event will specifically highlight issues with blight remediation. The event is scheduled for one hour on April 10.

Guests at the April 10 Council Meeting

Chairwoman Breach announced that we will have guests at the April 10 meeting to discuss a proposed transition house in Millersburg for people recovering from drug and alcohol addiction. The facility would be a voluntary program for people coming out of an addiction recovery program and would assist them with securing employment and housing. There was some discussion of the idea. Committee members were asked to consider the proposal and have questions ready for the guests.

State Police Response

There was a death of a young woman reported in the Borough the weekend before the meeting. Local police were not on duty and the state police responded. Chairman Boyer asked that Borough staff contact the state police barracks and find out the state troopers' response time on this incident.

Pensions

Committee members reviewed a presentation detailing the employee pension benefit and discussed any potential changes to the benefit. It was noted that any increase in benefits would likely result in increased Minimum Municipal Obligations (MMOs). Manager McGann was directed to contact PMRS regarding the following items:

1. Cost of living adjustments.
2. Increasing the non-uniform municipal pension.
3. Disability pensions.

Gazebo and Flagpole Base Repairs

McGann presented some estimates for repairs to the Gazebo floor and the flag pole base. Committee members were asked to review the scope of work proposed for the Gazebo. Millersburg Area Working Together has offered to help raise money for the work during the Cherry Blossom Festival. It was noted that this money could go toward a local match

for a grant and a grant application would be due to DCNR in April, 2020. McGann was further directed to contact the American Legion regarding the flagpole base repairs.

Handicapped Parking Ordinance

Manager McGann did not have time to revisit the language due to some recent sick leave. He will get the new language ready for the next Business Meeting.

Crosswalks

A number of options for increasing the visibility of the Borough crosswalks were discussed and different options were presented. Committee members would like pricing on diagonal stripes for use as a pilot program in the area of the Square. Additionally, crosswalk warning signs will be considered.

Complete Streets Concepts

Manager McGann reported that he participated in a webinar about complete streets planning and is interested in some additional seminars. Several streetscapes from other communities were reviewed. McGann was directed to calculate how many parking spaces would be eliminated by changing the parking pattern on Market Street from angled to parallel. This would potentially ease line-of-sight concerns and possibly create space for a median to help slow traffic.

Concession Stand

Committee members reviewed pricing on a three-bay sink as well as the proposed serving window. The sink would cost less than \$500 and Manager McGann was authorized to make the purchase. Chairman Dietz offered to review the serving window and how it would fit into the concession stand.

Harrisburg Senators Community Day

Manager McGann reported that the Harrisburg Senator's marketing department has been calling wanting to do a Millersburg Community Day. The baseball team would contact local businesses and offer advertising space to any business that would purchase tickets. Committee members were not in favor of the idea.

Daniel Miller House Lease

Two people are currently commercial tenants of the Daniel Miller House and the lease expires Nov. 1. Manager McGann reported that one of the two tenants is no longer interested in continuing the arrangement. The remaining tenant would like to continue the lease individually and has requested renewing the lease effective June 1. Committee members had no objection and renewal of the lease will be an action item for the April 10 Business Meeting.

State Street Storm Sewer Project

The Borough has received approval for a Gaming Grant to perform stream bank restoration work upstream from the main project area. The grant, however, includes a proviso that the Borough obtain a loan for replacement of a pipe. There is concern about the impact on surrounding properties associated with the pipe replacement. McGann

reported that he discussed the problem with Mr. Rehab, a specialist in pipe and culvert repair. Mr. Rehab suggested a solution involving reinforcing the existing pipe at a fraction of the cost of full replacement. McGann will discuss the proposal with Dauphin County at the appropriate time.

Bowman Street

Manager McGann reported that he received a citizen complaint about parking on the 500 block of Bowman Street. He will investigate and propose a solution for Council's consideration.

Re-Zoning Request

Manager McGann reported that the owners of a factory building are interested in building a single-family house next to the factory on some unused space. The land is zoned "industrial" and a typical residential building would not conform to the Zoning Ordinance. The property owners would either have to appeal to the Zoning Hearing Board or request a rezoning. Since the land is all in a single parcel, the land would need subdivided prior to any re-zoning. Committee members are open to rezoning a subdivided parcel. Such a change would also need the approval of Planning Commission and McGann will bring up the issue at their meeting next week.

The following items will be on the agenda for the April 10 Business Meeting:

Employee Relations: Borough Management Caucus

Employee Relations: Personnel Files Policy

Parks: Concession Stand Serving Window

Property: Daniel Miller House Lease

Streets: Pavement Marking and Sign Quote

Unfinished Business: Ordinance No. 2-19

There being no further business, the meeting adjourned at 9:45 p.m.

Respectfully Submitted,

Christopher M. McGann
Millersburg Borough Manager