

## **RESOLUTION NO. 13-14**

### **A Resolution of the Millersburg Borough Council, Dauphin County, Pennsylvania, Establishing Building Permit Guidelines**

**WHEREAS**, the Millersburg Borough Council wishes to establish guidelines for issuing construction and demolition permits; and

**WHEREAS**, the Millersburg Planning Commission has issued recommendations for permit guidelines; and

**WHEREAS** the purpose of this resolution is to ensure uniform enforcement of construction and demolition permits within Millersburg Borough; and

**WHEREAS** the Dauphin County Tax Assessment Office requires municipalities to issue construction and demolition permits in order to accurately assess the values of properties for taxation purposes.

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of Millersburg Borough, Dauphin County, Pennsylvania as follows:

*A demolition permit* shall be required for removal of any building or portion thereof exceeding 100 square feet.

*A construction permit* shall be required for the following types of activities:

1. Any detached or free-standing building 100 square feet or larger.
2. Any new construction attached to a building including, but not limited to:
  1. Additions to an existing building
  2. Porches, decks and similar construction
  3. Chimneys
  4. Non-cloth awnings
3. In-ground swimming pools, hot tubs, saunas and similar construction 23 inches deep or deeper.
4. Outdoor playground equipment on non-residential, non-government properties.
5. Installation of any impervious surface that would require approval through Dauphin County Conservation District.

6. Fences exceeding six (6) feet in height.
7. Retaining walls exceeding four (4) feet in height
8. Signs overhanging any street or sidewalk.
9. Change of use from a single-family owner-occupied residential unit to a multi-family rental unit or a commercial facility.
10. Any other activities that would otherwise require review and approval by the Borough's building codes administrator for the PA Uniform Construction Code.

The following activities do not require a construction permit:

1. Cloth awnings attached to a building.
2. Benches, swings, flowerbeds, trellises, gazebos, playhouses and similar landscaping objects.
3. Interior renovations.
4. Siding and painting.
5. Installation of rain gutters.

Adopted this 24th day of July, 2013.

Attest:

Millersburg Borough

Don Bowma Jackson  
Secretary

By: Christopher J. [Signature]  
Council President

(SEAL)