

**MILLERSBURG BOROUGH  
DAUPHIN COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 15-14**

A Resolution establishing fees for the filing of applications, permits and licenses for the Borough.

**WHEREAS**, the Borough Council has adopted a codification, consolidation and revision of the ordinances of the Borough, and;

**WHEREAS**, it is the desire of the Borough Council to eliminate all filing fees, permit fees, and license fees from the Code of Ordinances and enact them instead by resolution;

**NOW THEREFORE BE IT RESOLVED** and it is hereby resolved by the Borough Council of the Borough of Millersburg that all fees for the 2016 calendar year are hereby fixed as follows:

*Note: Additional fees may be charged for any required additional review(s) of any application by the Borough Engineer. The Engineer's fees schedule shall be available from the Borough Secretary.*

<b><u>SUBJECT</u></b>	<b><u>FEES</u></b>
<b>ASSESSMENT PERMIT*</b> <i>Note: Additional UCC permit fees may apply</i>	\$25.00
<b>DRIVEWAY PERMIT (§21-401)*</b>	\$50.00
<b>ENGINEER</b>	Cost to the Borough
<b>FALSE ALARM SERVICE FEE</b> <b>(Borough Ordinance No. 5-11)</b>	
First two alarms in a calendar year:	No charge
Third and fourth alarms in a calendar year:	\$100.00
Fifth and sixth alarms in a calendar year:	\$200.00
Seventh and eighth alarms in a calendar year:	\$500.00
Ninth alarms and above in calendar year:	\$1,000.00

**FLOODPLAIN DEVELOPMENT PERMIT**  
**(Borough Ordinance 1-12)\* \$150.00**

*Note: This fee is in addition to the fee for an assessment permit*  
*Note: Additional engineering and UCC permit fees may apply*

**SUBJECT**

**FEES**

**LABOR PROVIDED BY BOROUGH**

The following sums shall be charged to those owners whose properties are benefited by labor, equipment and materials expended by Borough employees, under the direction of Borough Council or Manager, in order to permit the Borough to recover the costs and expenses of its forces and equipment from the owners of real property benefiting thereby:

**Labor (per hour)** \$30.00

Ten percent (10%) of labor costs will be added for miscellaneous use of hand tools.

Fifty percent (50%) of labor costs will be added if the labor is "overtime."

**Equipment (per hour)**

Dump truck	\$30.00
All other passenger vehicles	\$20.00
Backhoe	\$50.00
Riding mower	\$17.50
Push mower	\$12.50
Concrete saw	\$12.50
Tar Buggy	\$15.00
Wood Chipper	\$15.00
Line Painter	\$15.00

There will be no equipment rental without a Borough operator.  
Equipment rates do not include cost of labor.

**Acquiring material or disposing of materials** Cost to the Borough plus 25%

**MEETING ROOMS**

Fees apply to non-community service organizations and non-governmental agencies.

Council Chambers	\$30.00 per hour
Basement Meeting Room	\$30.00 per hour

**NOTARY SERVICE (Council action 12-26-2012)** \$5.00 per notarization for Non-Borough residents

**SUBJECT**

**FEEES**

**PARKING METER BAG (§15-513)**

\$5.00 per day

**PARKING METER PERMIT (§15-409)**

3 Month	\$60.00
6 Month	\$115.00
9 Month	\$170.00
12 Month	\$205.00

**RESERVED PARKING SPACE (Business)  
(Borough Ordinance No. 3-12)**

\$200.00 per year

**RESERVED PARKING SPACE (Residential, non-metered)  
(Resolution 14-03)**

\$5.00 per week

**PARK USER FEE**

Wedding \$55.00 per day

All other uses: Council to determine fee  
amount at time of approval

*(User agreement and proof of insurance required unless waived by Council)*

**PAVILLION RENTAL**

MYO #1 & #2	\$55.00 per day
Seal #1	\$55.00 per day
Seal #4	\$60.00 per day
Gazebo	\$55.00 per day

**PERMIT FOR MYO COMPOSTING RECYCLING (§20-202)**

Residential \$30.00 per calendar year

Commercial \$15 per pickup truck load  
\$30 per single axle light dump truck load

**PHOTO COPYING**

Postage	Face Value, if applicable
Copying Fee	\$.25/one-sided page

<u>SUBJECT</u>	<u>FEES</u>
RETURNED CHECK FEE (Council action 1-9-13)	\$50.00
SEWER PERMIT (§18-302)	\$25.00
SHADE TREE REMOVAL PERMIT (§1-133)*	\$25.00
STORMWATER MANAGEMENT PERMIT (Borough Ordinance 4-14)*	\$100.00
<i>Note: This fee is in addition to the fee for an assessment permit</i>	
<i>Note: Additional engineering and UCC permit fees may apply</i>	
STREET CLOSURE PERMIT (Resolution 14-03)	\$25.00
<i>(User agreement and proof of insurance required unless waived by Council)</i>	
SOLICITOR (§1-901)	Cost to the Borough
STORAGE	\$35.00 per day
STREET EXCAVATIONS PERMIT FEE (§21-304)*	\$25.00
TRANSIENT RETAIL BUSINESS LICENSE FEE (§13-102)	
Three Months	\$50.00
Sponsored Special events (upon Sponsor's approval)	\$10.00 per vendor
WASTE DUMPSTER PLACEMENT PERMIT*	
(Borough Ordinance No. 1-07, amended by No. 1-09)	
	\$25.00 for non-metered streets
	\$25.00 + \$5.00 per day per metered space
	\$25.00 for second permit
ZONING FEES	To be determined

*\*Fee shall be doubled if any work has commenced prior to obtaining a permit.*

RESOLVED this 10th day of December, 2015.

BOROUGH OF MILLERSBURG

By: Chris C. Duff  
President of Council

ATTEST:

Lin Bowman Jackson  
Borough Secretary

SEAL